To The Branch Manager

_____ (Name of the Bank) *

_____ (Name of the Branch) *

_____ (Name of the City)

1.	**Customer Information :** Name of the Customer : Account No. : Debit Card / ATM Card Number :
2.	**ATM Information :** ATM ID / Location, if ID is not available : Name of the ATM Bank :
3.	**Nature of the Complaints** **a. Complaint relating to Cash Withdrawal :** Amount required for withdrawal : Rs. Amount actually disbursed at ATM : Rs. Amount to the account debited : Rs. Date of transaction : __ / __ /__ DD/MM/YY Time of transaction : **b. Card Capture by ATM : [ ]** **c. Other Complaints :**
Date : / /	**Signature of the Card Holder** **Contact Tel / Mobile No.**

* Name of the bank branch where cardholder account is maintained which is linked to ATM card