

**QUARTERLY COMPLIANCE REPORT ON CORPORATE GOVERNANCE**

ANNEXURE - A

NAME OF THE COMPANY : INDIAN OVERSEAS BANK  
 QUARTER ENDING ON : 30.09.2015

Particulars	Clause of Listing agreement	Compliance Status Yes/No	Remarks
<b>II Board of Directors – 49 (II)</b>			
⇒ (A) Composition of Board	49(II) (A)	YES	The composition of the Board and its constitution is governed by the Nationalized Banks (Management and Miscellaneous Provisions) Scheme 1970 and formulated in exercise of the powers conferred by Section 9 of the Banking Companies (Acquisition and Transfer of Undertakings) Act 1970.
⇒ (B) Independent Directors	49 (II) (B)	NA	
⇒ (C) Non executive directors' compensation and disclosures	49(II) (C)	YES	The non-executive directors are paid only Sitting fees. This is as per the latest directions issued by the GOI.
⇒ (D) Other provisions as to Board and committees	49(II) (D)	YES	The Board Meetings are governed by the provisions of the Nationalized Banks (Management and Miscellaneous Provisions) Scheme 1970. The Bank's Board has met <b>Three</b> times during the quarter and more than the minimum number of times prescribed in the regulation. It is also ensured as per the Listing Agreement, that no director is a member in more than ten committees or acts as Chairman of more than five committees across all companies in which he is a director. The Board is also periodically reviewing compliance reports of all applicable laws to the Bank. Succession for appointments to the Board rests with GOI except Shareholder Directors, who are elected by shareholders other than GOI. Succession for appointment of Senior Management is as per promotion policy approved by GOI.
⇒ (E) Code of Conduct	49(II) (E)	YES	The Code of Conduct duly approved by the Board, has been made applicable to the Board of Directors and the First Line Executives – General Managers. The Code of Conduct has been posted on the Website of the Bank also. A declaration signed by the MD & CEO to the effect that all Board Members and Senior Management personnel have affirmed compliance with the Code has been published in the Annual Report 2014-15



  
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 Company Secretary & Compliance Officer

⇒ (F) Whistle Blower Policy III Audit Committee: 49(III)	49 (II) (F)	Yes	Bank has a Whistle Blower Policy as per CVC guidelines and the same is disclosed in our website
⇒ (A) Qualified and Independent Audit Committee	49(III) (A)	YES	The composition, structure and functions of the audit committee are as per the guidelines issued by RBI and GOI in this regard. a) Constitution is defined as per RBI letters ref: DOS 5116.13.100/94 dated 09.04.1994, DOS/BC.14/Admn.919/16.13.100/95 dated. 26.09.1995, BC/3/08.91.020/97 dated. 20.01.1997 and GOI letter ref. F.No. 19/20/2007 –BO-I dated February 18, 2008 which was taken on record by our Board at its meeting held on 29.03.2008 and GOI letter dated 10.06.2014. b) the functioning vide RBI Circ. ref. DOS/BC14/Admn.919/16.13.100/95 dated 26.09.1995, and taken on record by our Board at its meeting held on 27.10.1995 Both RBI and GOI guidelines are complied with.
⇒ (B) Meeting of Audit Committee	49(III) (B)	YES	The meetings are held at regular intervals and 2 meetings were held in the Second Quarter of the financial year 2015-16.
⇒ (C) Powers of Audit Committee	49(III) (C)	YES	The powers of the Audit Committee include the following : 1. To investigate any activity within its terms of reference. 2. To seek information from any employee. 3. To obtain outside legal or other professional advice. 4. To secure attendance of outsiders with relevant expertise, if it considers necessary.
⇒ (D) Role of Audit Committee	49(III) (D)	YES	The scope of the audit committee was enlarged to bring the same in line with the Listing Agreement entered into with the Stock Exchange as well as RBI guidelines with effect from 27.11.2003. The scope of the Audit Committee was broadened in line with Ministry of Finance Letter dated 2 <sup>nd</sup> April 2013, as taken on record by the Audit Committee of the Board at its meeting held on 14.06.2013 and by the Board at its meeting held on 25.07.2013. The amendments to Clause 49 of the Listing Agreement with regard to the Role of Audit Committee were taken on record by the Audit Committee of the Board(ACB) on 15.09.2014
⇒ (E) Review of Information by the Audit committee	49 (III) (E)	YES	Already complied with.



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<b>IV Nomination and Remuneration Committee 49 (IV)</b>	49 (IV)	YES	The composition, structure and functions of the Nomination and Remuneration Committee are as per the guidelines issued by RBI and GOI in this regard.
<b>V Subsidiary Companies - 49(V)</b>	49 (V)	NA	Our Bank has no subsidiaries.
<b>VI Risk Management 49 (VI)</b>	49 (VI)	YES	Already complied with and reported in Annual Report 2014-15
<b>VII Related Party Transactions 49 (VII)</b>	49 (VII)	YES	Already complied with and reported in Annual Report 2014-15. We are governed by the Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970 and Nationalized Banks (Management and Miscellaneous Provisions) Scheme, 1970. We are complying with the requirement of Related Party Transactions as stipulated by Reserve Bank of India from time to time.
<b>VIII Disclosures: 49 (VIII)</b>			
⇒ (A) Basis of related party transactions	49(VIII A)	YES	Already complied with and reported in Annual Report 2014-15. We are governed by the Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970 and Nationalized Banks (Management and Miscellaneous Provisions) Scheme, 1970. We are complying with the requirement of Related Party Transactions as stipulated by Reserve Bank of India from time to time.
⇒ (B) Disclosure of Accounting treatment	49(VIII B)	YES	Already complied with and reported in Annual Report 2014-15.
⇒ (C) Remuneration of Directors	49(VIII C)	YES	The composition, remuneration etc., of the board is governed by the provisions of Nationalized Banks (Management and Miscellaneous Provisions) Scheme, 1970. The non-executive directors do not have any material pecuniary relationships or transactions with the Bank. Remuneration paid to MD&CEO/EDs is fixed by the Government of India and the sitting fees paid to other directors as per the scale fixed by the GOI are disclosed in the Annual Report 2014-15. The Ministry of Finance, Department of Financial Services, Government of India, vide their letter F.No.12/1/2013-BOA dated 28.11.2013 has advised parameters for performance-linked incentives to the whole-time directors of the Bank. A Remuneration Committee – a Board subcommittee – last met on 19.07.2014 and 15.09.2014 and decided that incentives are payable to the whole time directors for the year 2013-14.
⇒ (D) Management	49(VIII D)	YES	The Management Discussion and Analysis Report has been incorporated in the Annual Report 2014-15. The Code of Conduct has been posted on the Website of the Bank also.
⇒ (E) Shareholders	49(VIII E)	YES	The profile of the Directors has been incorporated in the Annual Report for the year 2014-15. The quarterly results / Audited Financial results for the year ended 31.03.2015 are displayed on the website of the Bank and Annual Report containing Audited Financial results for the year ended 31.03.2015 have



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			been forwarded to the shareholders.
			Our Bank has a Stakeholders Relationship Committee with effect from 01.10.2014 (earlier Shareholders Grievance Committee) - a sub-committee of the Board of Directors - to redress the grievances of the Shareholders. The committee meets four times in a year. Our Bank also has another sub-committee of the Board of Directors viz. Share Transfer Committee to expedite the process of transfer of shares etc. The committee meets at least once in a month. The Board at its meeting held on 20.09.2013 constituted Executive Level Share Transfer Approval Committee (ELSTAC), which meets twice a month, to consider transfers including rejection of share transfer and transmission of shares. The Board at its meeting held on 20.09.2014 had also delegated the power to consider Remat Requests to the Committee. The decision of the committee is placed before the Share Transfer Committee of the Board for ratification. We have an exclusive Email ID - <a href="mailto:investorcomp@jobnet.co.in">investorcomp@jobnet.co.in</a> for attending shareholder Grievances and our bank has designated Smt. Deepa Chellam, Company Secretary as the Compliance Officer.
⇒ (I) Proceeds from Public issues, Rights issues, Preferential issues etc.,	49(VIII I)	NA	As we have not come out with a Public Issue, Rights Issue etc recently, we note the same for our future compliance.
IX CEO/CFO Certification- 49 (IX)	49 (IX)	YES	Has been complied with for the year ended 31.03.2015 and reported to our Board also. The same was incorporated in the Annual Report for 2014-15.
X Report on Corporate Governance - 49 (X)	49(X)	YES	The same has been incorporated in the Annual Report 2014-15.
XI Compliance - 49 (XI)	49(XI)	YES	Certificate has been obtained from the Statutory Auditors and has been incorporated in the Annual Report 2014-15.



  
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