



इण्डियन ओवरसीज बैंक  
Indian Overseas Bank

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# INDIAN OVERSEAS BANK

## TENDER DOCUMENTS

### FOR

## INTERIOR, FURNISHING & ELECTRICAL WORKS

### FOR REWARI BRANCH, HARYANA

Date of Issue : - 18.04.2024

Date of Submission : - 02.05.2024

ISSUED TO-Indian Overseas Bank, Regional Office NCR.



'संजय कुमार सिंह/ Sanjay Kr. Singh)

मुख्य क्षेत्रीय प्रबंधक/ Chief Regional Manager



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## SECTION-1

# NOTICE INVITING TENDERS





**INDIAN OVERSEAS BANK**  
**Notice Inviting Tenders**

**INDIAN OVERSEAS BANK** invites sealed tender from the Contractors for **Interior Furnishing & Electrical Work** in **INDIAN OVERSEAS BANK, Rewari Haryana , Issued to INDIAN OVERSEAS BANK REGIONAL OFFICE NCR, N.H.P.C. COMPLEX, SECTION-33, IST AND IIND FLOOR, FARIDABAD-121003.**

**Details of tenders are as under:-**

- |   |    |  |
|---|----|--|
| Name of work  | :- | Interior, Furnishing & Electrical Works<br>At <b>INDIAN OVERSEAS BANK,</b><br><b>REWARI BRANCH HARYANA</b>   |
| 1. Time allowed for completion                      | :- | <b>45 Days</b>   |
| 2. Earnest money deposit                            | :- | <b>Rs. 29,000/-</b>  |
| 3. Initial Security Deposit                         | :- | 2% of the accepted contract value inclusive of the amount of EMD.  |
| 4. Total Security deposit                           | :- | As per Item 1.9 Sec2 invitation of Tenders   |
| 5. Cost of tender documents                         | :- | <b>Rs. 500/-</b>   |
| 6. a) Date and time of issue of tenders             | :- | <b>from 18.04.2024 between -10AM to 5pm to 02.05.2024</b> From Regional Office Faridabad NCR   |
| b) Last date and time of receipt                    | :- | <b>02.05.2024 till 5.00 PM</b> of tenders  |
| 7. Name & Address of Architect                      | :- | <b>ARCHITECT</b><br><b>Ar. Manmeet Singh Bajaj,</b><br>M/s Bajaj & Associates,<br>Sophia Market, Court Road ,<br>Saharanpur -247001<br>Mobile no.09997339956 |
| 8. Address at which the tenders are to be submitted | :- | <b>The Chief Manager, Indian Overseas Bank, Regional Office NCR, NHPC Complex, Section -33, Ist and IInd Floor, Faridabad-121003</b>                         |





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9. Date and time of Receiving Tenders : -At 5.00 PM on the Last Date of receipt of tenders (02.05.2024)
- 10.Place of opening tenders : - As per S.No.8. Above
- 11.Defects liability period :- Twelve months
- 12.Validity of offer :- 90 days
- 13.Liquidated damages :- 1% per week up to maximum of 10% of contract value.

In case the date of opening of tenders is declared as a holiday the tenders will be opened on the next working day at the same time. **INDIAN OVERSEAS BANK** has the right to accept /reject any/ all tenders without assigning any reason.

.....For & behalf of **INDIAN OVERSEAS BANK**



  
'संजय कुमार सिंह/ Sanjay Kr.Singh)

मुख्य क्षेत्रीय प्रबंधक/ Chief Regional Manager





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## TENDER NOTICE

1.1 Sealed tenders on Item Rate basis, are invited in the prescribed form, by the Chief Regional Manager, Interior Furnishing Works at INDIAN OVERSEAS BANK, REWARI BRANCH, HARYANA

TENDER, NO	NAME OF WORK	EARNEST MONEY	TIME OF COMPLETION
NIT/IOB/RO/04	Interior, Furnishing & Electrical Works at INDIAN OVERSEAS BANK, REWARI BRANCH HARYANA	Rs. 29,000/--in Form of DD drawn in favour of INDIAN OVERSEAS BANK PAYABLE AT FAIRDABAD	28 Days from the fifth day of written order

1. The work as detailed in this tender shall be executed and completed in all respect within a period of **45 Days** from **The 5th day** of written order to commence the work in accordance with in accordance with the tender documents, Instructions to tenderers, Technical specification, Bill of Quantities, conditions of contract, Schedules and drawings, to the satisfaction of Architect/ Employer.

The Tenderer is required to deposit **Rs. 29,000/-** as Earnest Money along with the tender in the form of crossed Demand Draft only payable at Faridabad in favour of **INDIAN OVERSEAS BANK**. The Earnest Money will be refunded without any interest to the unsuccessful tenderers after a decision is taken regarding award of contract. Tenders, will be submitted in two sealed envelopes as under and super scribed with the name of work, and Tender No. NIT/IOB/RO/01 must be submitted to **THE CHIEF MANAGER, INDIAN OVERSEAS BANK, REGIONAL OFFICE NCR, N.H.P.C. COMPLEX, SECTION-33, IST AND IIND FLOOR, FARIDABAD-121003** not later than 5.00 PM on **02.05.2024**. Tenders will be opened on the **03.05.2024** day at **11:00 PM** in the presence of tenderers or their authorized representatives. Tender documents can be obtained on working day from the **THE REGIONAL OFFICE, INDIAN OVERSEAS BANK, REGIONAL OFFICE NCR, N.H.P.C. COMPLEX, SECTION-33, IST AND IIND FLOOR, FARIDABAD-121003**.

2. On payment of tender cost (non-refundable) of **Rs 500/-** cash if collected by hand or if downloaded then each tenderer must submit a Demand Draft in favour of **Indian Overseas Bank, Regional Office NCR, payable at Faridabad**, no tender will be entertained without tender document cost. The relevant drawings are enclosed in the tender along with set of specifications.
3. Rates must be quoted for complete works at site inclusive of all costs, taxes and charges, etc. All taxes and duties including VAT, service tax or any other tax applicable / enforced due to value added taxes. Charges etc. as Applicable at Faridabad ,Central or State Sales Tax, Octroi, Royalties etc. on works and materials required for use in the execution of this project shall be entirely borne and payable by the Contractor and the Employer will not entertain any claim what so ever in this respect.





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The tenders may be submitted in the following manner:

**Envelope No. 1 (and EMD):**

	Favoring	Amount (₹)	DD/Banker's Cheque payable at
EMD (Refundable)	Indian Overseas Bank	29,000/-	Faridabad

1. The Tenderer must also submit the Mandatory Information strictly in Bank's prescribed Proforma. Technical Pre-qualification of the tenderer will be based on the Mandatory Information and supporting documents submitted along with the tender documents, as well as Architect & Bank's scrutiny of the same and/or inspection of works carried out by the Tenderer. Bank reserves the right to accept or reject any tender without assigning any reason whatsoever.

**Envelope No. 2 (Technical Bid):**

- Mandatory Information (strictly in the Bank's prescribed Proforma)
- Other supporting documents & credentials of the tenderer.

Must not contain any commercial information. Any Commercial disclosure in the Envelop no. 1 and/or 2 will disqualify the tenderer without any further scrutiny.





**Envelope No. 3 (Commercial Bid/Price Bid):**

• **Commercial Bid/Price Bid**

Tender Bids received in any form other than mentioned above will be disqualified.

Sealed tenders in the prescribed tender form, with the EMD, along with the Mandatory Information etc. and commercial bid (Envelope 1, 2 and 3), should be addressed to **The Chief Manager, Indian Overseas Bank, Regional Office NCR, N.H.P.C. Complex, Section-33, 1st & 2nd Floor, Faridabad. "TENDER FOR INTERIOR, FURNISHING AND ELECTRICAL WORKS AT INDIAN OVERSEAS BANK, REWARI BRANCH, HARYANA**

**Eligibility Criteria:-**

I] Average financial turnover during the last -3- years, ending 31st March of 2023(attach audited balance sheet) should be at least 100% of the estimated cost.

II] Experience of having successfully completed similar works during last -5- years ending last day of month previous to the one in which applications are invited should be either of the following:-

A] Three similar completed works costing not less than the amount equal to 40% of the estimated cost.

Or

B] Two similar completed works costing not less than the amount equal to 50% of the estimated cost.

Or

C] One similar completed work costing not less than the amount equal to 80% of the estimated cost.

**The Contractor should submit Performance Certificate from the previous employer in support of executing similar works failing which the tender shall not be considered.**

III] Similar work means interior furnishing / renovation works of commercial / residential buildings carried out for Govt/Public/Private Sector Organizations Involving interior furnishing, electrification etc.







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In addition to above, the criteria regarding satisfactory performance of works, personnel, establishment, detail of infrastructure, equipment etc may be incorporated in the technical bid.

**Sealed Tender must be dropped in a tender Box placed at Regional Office, Faridabad .**

Tender should be addressed to **The Regional Office, Indian Overseas Bank, Regional Office NCR, N.H.P.C. Complex, Section-33, 1st & 2nd Floor, Faridabad-121003.**

**Technical Bids will be opened at 11.00 AM on 03.05.2024**

**Price Bids:** Only Eligible Tenderer shall be informed (Via E-mail/Telephone) separately.

Defect Liability Period shall be twelve (-12-) Months from the date of issuance of virtual completion Certificate of the works.

Validity of offer shall be -90-days from the date of opening of Price Bid. The Bank does not bind itself to accept the lowest or any tender and reserves itself the right to accept or reject any or all tenders, either in whole or in part, without assigning any reason for doing so.

  
'संजय कुमार सिंह/ Sanjay Kr.Singh)

**मुख्य क्षेत्रीय प्रबंधक/ Chief Regional Manager**





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## TENDER FORM

To,

The Chief Manager,  
Indian Overseas Bank,  
Regional Office NCR,  
N.H.P.C. Complex, Section-33,  
1st & 11nd Floor,  
Faridabad-121003

Dear Sir,

**Re: INTERIOR, FURNISHING & ELECTRICAL WORKS AT INDIAN OVERSEAS BANK, REWARI BRANCH, HARYANA**

Having visited the site, examined the plans, specifications and schedule of quantities prepared by the Project Architect **Ar. Manmeet Singh Bajaj M/s BAJAJ & ASSOCIATES, SOPHIA MARKET, COURT ROAD, SAHARANPUR** and satisfying ourselves as to the location of the site and working conditions, I/we hereby offer to execute the above works at the respective rates which I/we have quoted for the items in the Schedule of Quantities.

I/We herewith deposit **29,000/- (Rupees Twenty Nine Thousand Only)** by Demand Draft or Banker's Cheque drawn in favour of **Indian Overseas Bank** at Meerut as Earnest Money Deposit for the execution of the works at my/our tendered rates together with any variations should the work be awarded to me / us.

In the event of this tender being accepted, I/we agree to enter into and execute the necessary contract required by you. I/We do hereby bind myself/ourselves to forfeit the aforesaid deposit of **29,000/- (Rupees Twenty Nine Thousand Only)** in the event of our refusal or delay in signing the Contract Agreement. I/we further agree to execute and complete the work within the time frame stipulated in the tender documents. I/we agree not to employ Sub-Contractors without the prior approval of the Bank.

I/we agree to pay Sales Tax, Works Contract Tax, Excise Tax, Octroi, VAT, Duties, all Royalties and all other applicable taxes prevailing and be levied from time to time on such items for which the same are liveable and the rates quoted by me/us are inclusive of the same.





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I/we understand that you are not bound to accept the lowest tender or bound to assign any reasons for rejecting our tender. I/we further understand that Indian Overseas Bank may award Contracts for Interior to more than one Contractors and that I/we shall make no claims whatsoever if Indian Overseas Bank accept only a part of my/our tender. We unconditionally agree to Indian Overseas Bank's preconditions a stipulated in the tender documents.

I/We agree that in case of my/our failure to execute work in accordance with the specifications and instructions received from the Owner or the Architect/Consultants appointed by the Bank, during the course of the work, Bank reserves the right to terminate my contract and forfeit the Earnest money deposit paid by me in additions to recovery of all the dues to the Bank from the payment receivable by me. Further I may also be barred from tendering in future for the Bank and its subsidiaries.

I/we enclose demand draft/banker's Cheque for **29,000/- (Rupees Twenty Nine Thousand Only)** towards **Earnest Money (Refundable)** deposit in envelope No. 1.

I/we agree to keep our tender open for 90 days from the date of opening of envelope No. 2 i.e. (Technical bid). **Any Commercial disclosure in the Envelope no. 1 and/or 2 will disqualify me/us without any further scrutiny.**

I/we enclose herewith the completed tender documents duly signed in duplicate in envelope No. 3. (Commercial Bid).

Yours truly,

[To be signed by the Authorized Representative  
of Tenderer holding Power of Attorney]

Place:  
Date:





### 3. INSTRUCTIONS TO TENDERERS:

#### 1.0 Location:

1.1 **The site is located at REWARI BRANCH, HARYANA**

1.2 Tenderers must get acquainted with the proposed work and study drawings, designs, specifications, conditions of contract and other conditions carefully before tendering. The Tenderer shall seek clarifications on any item, if required, prior to submitting his tender. No request of any change in rates or conditions for want of information on any particular point shall be entertained after receipt of the tenders.

1.3 The Tenderer is advised to inspect the site to ascertain the nature of site, access thereto, location, facilities for procurement of materials, labour rates and execution of the work. The Tenderer shall be deemed to have full knowledge of the site and drawings whether he actually inspects them.

#### 2.0 Submission of Tender:

2.1 **Sealed Tender in -2-bid system must be dropped in the tender Box kept at "Indian Overseas Bank, Regional Office NCR, N.H.P.C. Complex, Section-33, 1st & 2nd Floor, Faridabad-121003"** and as per details given hereunder. The rates shall be filled in the Schedule given in, of the tender document.

In case of any queries, the Tenderer may contact following:

**Indian Overseas Bank:** Manager (Premises section) - 7566706006

**Architect:** M/s Bajaj & Associates, Sophia Market, Saharanpur-09997339956

2.2 The tender shall be submitted in two parts in separately sealed envelopes: The envelope containing the tender offer shall be duly super scribed with the above title.

2.3 The Tenderer is requested to quote strictly as per the terms and conditions and specifications given in the tender document and not to stipulate any deviations. However, deviations, if unavoidable, should be indicated separately indicating the specific page number and clause number against which the deviations are made. Wherever specifications of certain works are not available they shall be deemed to be done as per relevant I.S code.

2.4 Addenda to this tender document, if issued, must be signed and submitted along





with the tender document.

## 2.5 All pages to be initialled:

All signatures in tender documents shall be dated and stamped. All pages of tender documents shall be initialled at the lower right hand corner or signed wherever required in the tender papers by the Tenderer or by a person holding power of attorney authorizing him to sign on behalf of the Tenderer before submission of tender.

## 2.6 Rates to be in figures and words:

The Tenderer should quote in English both in figures as well as in words the rates and amounts tendered by him in the Schedule of Rates for each item and in such a way that interpolation is not possible. The amount for each item should be worked out and entered and requisite totals given of all items both in figures and in words. The tendered amount for the work shall be entered in the tender and duly signed by the Tenderer.

## 2.7 Corrections and Erasures

No corrections and alterations in the entries of tender papers shall be permitted. If any they shall be signed and dated in full by the Tenderer. Corrections with white fluid and overwriting are not permitted.

2.8 The tender shall contain the names, postal address of the residence and place of business of authorized person signing the tender and shall be signed in /his usual signature. Partnership firms shall furnish the full names of all Partners in the tender. It should be signed in the partnership name by all the partners or by duly authorized representative followed by the name and designation of the person signing. Tender by a Corporation shall be signed by an authorized representative, and a power of Attorney on their behalf shall accompany the tender. A copy of the partnership deed of the firm with names of all partners shall be furnished.

2.9 When a Tenderer signs a tender in a language other than English, the total amount tendered should, in addition, be written in the same language. The signatures should be attested by at least one witness.





### 2.10 Witness:

Witnesses and sureties shall be persons of status and propriety and their names, occupation and address shall be stated below their signatures.

### 3.0 Information required along with tender:

The following details are required to be submitted along with tender:

3.1 List of Sub contractors to be employed.

3.2 List of equipment proposed to be deployed for work.

3.3 Site Organization chart with bio-data of Resident Engineer and key personnel proposed to be deployed at site.

3.4 Income Tax Clearance and Sales Tax clearance certificates.

3.5 Power of Attorney in the name of persons who has signed the tender document.

3.6 BAR/PERT Chart.

3.7 Each Tenderer shall submit with his tender a list of large works of like nature he has executed giving details as to their magnitude and cost, the proportion of work done by the contractor in it and the time within which the works were completed. The Tenderer shall also submit along with his tender a list mentioning the names of manufacturers of specialized items.

1. Any printing or typographical errors/omission in tender document shall be referred to the Architect/Interior Designers appointed by the Bank and their interpretation regarding correction shall be final and binding on Contractor.

### 2. **Transfer of Tender Documents:**

Transfer of tender documents purchased by one intending Tenderer to another is not permitted.

### 5.0 Earnest money:

5.1 The Tenderer shall pay the amount of Earnest Money as mentioned in the Notice Inviting Tender, by Bank Demand Draft/Banker's Cheque payable to Indian





overseas bank, at Faridabad . No interest on Earnest Money deposited by the Tenderer shall be allowed. The Tenderer should attach the bank draft/banker's Cheque along with the tender failing which the tender will not be considered.

5.2 The Earnest Money of the unsuccessful Tenderers will be refunded in form of same DD Submitted by them within a reasonable period of time without any interest.

5.3 The Earnest Money deposited by the successful Tenderer shall be retained as part of Security Deposit.

1. The Security Deposit /EMD shall be forfeited if the Contractor fails to observe any terms and conditions of the Contract.

## 2. Validity:

Tenders submitted by Tenderers shall remain valid for acceptance for a period up to 90 days from the date of opening of tender. The Tenderers shall not be entitled during the period of validity, without the consent in writing of Bank to revoke or cancel his tender or to vary the tender given or any terms thereof.

## 7.0 Addenda:

7.1 Addenda to the tender document may be issued if required to clarify documents or to reflect modifications to the design or contract terms.

7.2 Each addendum issued by the Architect/Interior Designer will be distributed to each person or organization to which a set of tender documents has been issued. Each recipient will submit the same along with his tender. All addenda issued by the Architect/Interior Designer shall become part of Tender Documents.

## 8.0 Right to accept or reject tender:

8.1 The acceptance of a tender will rest with the Bank who does not bind themselves to accept lowest tender and reserve to themselves the authority to reject any or all the tenders received without assigning any reasons. They also reserve the right of accepting the whole or any part of the tender and the Tenderers shall be bound to perform the same at the rates quoted. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect or there is any correction not duly signed and dated by the Tenderer are liable to be rejected. For this purpose Tenderer shall quote rates for various items which will be self-





sufficient to meet their whole costs for executing any / every item. No demand for variations in rates for items executed shall be entertained on the plea of the Bank deciding to delete, alter or reduce the quantities specified in respect of the any item.

1. The work may be awarded to one or more agencies duly splitting the work at the entire discretion of the Bank and the Architect/Interior Designer. The quoted rates shall hold good for such an eventuality.

## 2. Rates:

- 9.1 The Bank is not concerned with any rise or fall in the prices of materials and labor. The rates quoted shall include all costs, allowances, taxes including sales tax on works contract or any other charges including any enhanced labour rates etc. which may become effective for any reason including those due to acts of Government/ Statutory Bodies enacted from time to time by the State and or the Central Government. Under no circumstances, shall the Bank be held responsible for compensation or loss to the contractor due to any increase in the cost of labour or materials etc.
- 9.2 The rate quoted in the tender shall also include electric and water consumption charges for construction and erection. If power and water are available at the site, the Contractor shall have to make his own arrangements to obtain the connections from the available sources at his own expense and maintain an efficient service of electric light and power and water and shall pay for the services consumed and maintain the installations at his own cost. If no power and water are available at the site, the Contractor shall have to make his own arrangements to obtain power and water connections and maintain at his own expense an efficient service of electric light and power and shall pay for the electricity consumed.
- 9.3 The rate quoted in the tender by the contractor should include cost of -3-sets of 10" x 12" Photographs done by a reputed professional photographer, of the completed work.







- 9.4 Contractor to include cost of pest control treatment of the entire site, including white ants, Roaches, rodents for one year from date of virtual completion of the contract.
- 9.5 Contractor to coordinate and assist the Architect/Interior Designer in obtaining all Statutory approvals including MMC, CFO and any other State and Central rules in force. Any expenses incurred in obtaining such approvals are deemed included in the rates quoted by the Contractors.
- 9.6 The entire interior work shall be guaranteed to be free from manufacturing defects, defective workmanship or materials and any defects that may appear within 12 months from the date of issue of completion certificate which in the opinion of the Bank/Consultants have arisen from bad manufacturing, workmanship or materials, shall upon intimation be made good by the Contractor at his own cost within the time specified. During the said period of 12 months the Contractor shall without any extra cost, carry out all routine and special maintenance of the Interior and attend to difficulties and defects that may arise. The Tenderer / Contractors shall associate with him during the execution and free service period, the operation and maintenance staff of the Bank.
1. Payments for the work to be executed under this contract shall be made as per the tender document and no variation in the mode of payment will be acceptable. The Tenderer shall guarantee that the work shall conform to the detailed specifications.
- 2. Signing of the contract:**
- 10.1 The successful Tenderer shall be required to execute an agreement in the proforma attached with this tender document within 30 days from the date of receipt of the notice of acceptance of tender. In the event of failure on the part of the successful Tenderer to sign the agreement within the above-stipulated period. The Bank reserves the right to forfeit the earnest money/ security deposit and cancel the contract.
- 10.2 Until the Agreement is formally signed, the Work Order / Letter of Acceptance of Tender issued to the successful Tendered and accepted by him shall be operative and binding on the Bank and the Contractor.
- 10.3 On acceptance of the tender, the name of the accredited representatives of the Tenderer who would be responsible for taking instructions from the Bank shall be mentioned by the Tenderer.





10.4 If so decided, the Bank reserves the right to appoint PMC (Project Management Consultant) or any other agency to get the quality of works checked, measurements recorded, including certification of bills etc.

10.5 The Bank reserves the right to reproduce partly or fully the items executed on site anywhere in the country premises and no copyright claims shall be made by any contractor of any description from the Bank.

10.6 The Bank has the right to delete items, reduce or increase the scope of work without the contractor claiming any compensation for the reduction in the scope of work.

**11.0 Notices to local bodies:**

The contractor shall comply with and give all notices required under any law, rule, regulations or bye laws of parliament, state legislature or local authority relating to works. the contractor shall before commence the execution of work issue a certificate to the bank / architect / consultant that he has obtained all the permission registrations and give all the notices as are required to be obtained or give in under law.

I / We hereby declare that I / We have read and understood the above instructions for the guidance of the Tenderers.

Witness \_\_\_\_\_

\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

Signature of Tenderer

Address \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_





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#### 4. Mandatory information required for Prequalification of the bidder

**For INTERIOR, FURNISHING & ELECTRICAL WORKS AT INDIAN OVERSEAS BANK,  
REWARI BRANCH HARYANA**

Important:

1. Please type or handwrite in capital letters.
2. Attach copies of the supporting documents.
3. Please use additional sheets if required.

Name of the Bidder :

email address :

Telephone number office :

Telephone number office :

Fax no. :

Address 1 :

Address 2 :

City :

Pin code :

Year of Establishment :

Status of the Firm:

Proprietary/Partnership/Pvt. Ltd./Pub. Ltd.

Names of the directors/Partners/proprietor :

Name and address of the Bankers – 1:

Name and address of the Bankers – 2:

Name and address of the Bankers – 3:

Registration number and date with Registrar of

Companies/Firms :

PAN Card Number :

Sales Tax Number :

Service Tax Registration No





Average financial turnover during the last 3  
years, ending 31st March of the previous  
financial year,

2022-2023

2021-2022

2020-2021

Request copies of the Balance sheet :

Current solvency certificate from your Banker : Attach copy.

for not less than Rs. Fourteen Lac :

Empanelment with the other Companies/PSUs

Field of activities :

Main Activity :

Detail Description and value of work done

(Proforma 1) :

Detail Description and value of work in hand

(Proforma 2) :

List Number of Technical staff working

in the organization :

List number of other staff working

in the organization :

Have you in past carried out any works for

Indian Overseas Bank or its subsidiaries? :

Have you been ever disqualified or levied  
penalty by the Bank in past for non fulfillment

of the contractual obligations. If yes, please

provide details in brief. :





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Have you been ever been put on a holiday list

or banned by any Public Sector Units?

If yes please provide details in brief:

I/We confirm that to the best of our knowledge this information is authentic and accept that any deliberate concealment will amount to disqualification at any stage.

Seal and Signature of the Bidder/s.

Date:

Place:





**Proforma -1**

Work costing not less than the amount equal to 40% of the estimated cost.

S.N o.	Name of work /project with address	Name and full postal address of Owner	Contract amount	Stipulated time of completion	Actual time of completion	Any other information. Actual amount of the project, if increased	Enclosed clients certificate for satisfactory completion

**Note :**

- 1 Information has to be filled up specifically in this format .Please do not write any remark.
- 2 For certificates, the issuing Authority shall not be less than an executive in charge.





**Proforma -2**

Work costing not less than the amount equal to 50% of the estimated cost.

S. No.	Name of work /project with address	Name and full postal address of Owner	Contract amount	Stipulated time of competition	Present status of the project.	Any other information

**Note :**

1. Information has to be filled up specifically in this format .Please do not write any remark.





**Proforma -3**

Work costing not less than the amount equal to 80% of the estimated cost.

S. No.	Name of work /project with address	Name and full postal address of Owner	Contract amount	Stipulated time of competition	Present status of the project.	Any inform

**Note:**

1. Information has to be filled up specifically in this format .Please do not write any remark.







## 5. ARTICLES OF AGREEMENT

### TO BE STAMPED (₹100/-) AS AN AGREEMENT

ARTICLES OF AGREEMENT made at Faridabad on the \_\_\_\_\_ 2024 between INDIAN OVERSEAS BANK, (Hereinafter called "the Bank") of the one part AND \_\_\_\_\_ (herein after called "The Contractor") which expression shall, unless repugnant to the context, mean and include of the other part.

#### 1. WHEREAS

- The Bank is desirous of carrying out Interior works for "**INTERIOR, FURNISHING, & ELECTRICAL WORKS AT INDIAN OVERSEAS BANK REWARI BRANCH, HARYANA**". (hereinafter referred to as the said site) and the said site as is more fully described in the layout drawings and for the purpose, the parties hereto have agreed to entered into this contract (hereinafter referred to as the contract).
- 1 The Bank has for the purpose, arranged drawings and specifications, describing the works to be done: prepared by **M/s Bajaj & Associates**, its Architect/Interior Designer/Consultant/Consultants having office at Sophia Market, Court Road, Saharanpur-247001.
  - 2 The said drawings have been signed by or on behalf of the parties.
  - 3 The Contractor has agreed to execute the said works viz. \_\_\_\_\_ Works subject to the provisions hereinafter contained and subject also to General and Special Conditions, Safety Code, Model Rules for the protection of health and Sanitary arrangements for works, Specifications, Preambles and Schedule of Quantities and installation schedule, all of which are hereinafter collectively referred to as the 'said tender conditions' strictly in accordance with the drawings annexed hereto, and the specifications and schedule of quantities referred to above at or for the respective rates set out in the priced Schedule of Quantities amounting to the sum as there under arrived at or such other sums as shall become payable there under (hereinafter referred to as the said contract value).





NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the said contract value to be paid by the Bank to the Contractor at the time and in the manner set forth in the said tender conditions and in accordance with the Schedule of payments to execute and complete the work shown upon the said Drawings strictly in accordance with the specifications and priced schedule of quantities.
2. The expression "Architect/Interior Designer/Consultant" in the said shall mean Architect/Interior Designer/Consultant for the Interiors and Furnishing of said branch viz. **M/s Bajaj & Associates, Interiors** for the branch in the event of their or any of them ceasing to be Architect/Interior Designer/Consultant as the case may be, for whatever reason such other person or persons as shall be, appointed by the Bank. For that purpose PROVIDED ALWAYS, that no person subsequently appointed to be Architect/Interior Designer/Consultant, shall be entitled to disregard any opinion or decision or approval or instruction given or expressed in writing by the Architect/Interior Designer/Consultant/Consultants for the time being.
3. The said tender Conditions and the Annexure hereto shall be read and construed as forming part of this contract and the parties hereto shall respectfully abide by, submit themselves to the said conditions and perform the agreements on their part respectively contained in the said conditions.
4. The approved drawings mentioned herein shall also form the basis of this contract.
5. This Contract is neither a fixed Lump sum Contract, nor a piece work contract, but is a contract to carry out the work on item rate basis to be carried out and to be paid for according to the actual measured quantities at the rates contained in the schedule of Quantities and probable quantities as contained in the priced Schedule of Quantities.
6. The contract herein contained shall comprise not only the works mentioned above but all subsidiary works connected therewith at and within the same site as may be ordered to be done from time to time by the said Architect/Interior Designer/Consultant for the time being, even if such work may not be shown on the said drawings or described in the said schedule of specifications and schedule of Quantities.
7. The Banks reserves to them the right of altering the drawings and the nature of the work through the Architect/Interior Designer/Consultant by adding to or omitting any items of work or having portions of the same carried out without prejudice to this contract.
8. Time shall be considered as the essence of this contract and the Contractor hereby agrees to commence the work within 7 days from the date of work order or handing over of the site as provided for in the said terms and conditions, whichever later, and shall





complete the entire work within the specified period, subject nevertheless to be provisions for extension of time as may be agreed to by the Bank and as contained in the said conditions.

9. All payments by the Bank under this Contract will be made only at Meerut.

10. All disputes arising out of or in any way connected with this contract shall be deemed to have arisen at Meerut and only courts in Meerut shall have jurisdiction to determine the same.

11. This contract shall be signed in quadruplicate, the original whereof shall be kept in the custody of the Bank, the duplicate with the Contractor, the triplicate with the Architect/Interior Designer/Consultant.

12. That the contract and several parts of this contract have been read by the contractor and fully, understood by the contractor. The contractor shall not be entitled for payment beyond tender quantities unless ordered specifically by written instructions of Bank.

IN WITNESS WHEREOF the Bank has set his hands hereunto and three duplicates hereof through his duly authorized official and the Contractor has caused these presents and three duplicates hereof under his common seal/by his duly authorized representative at the place and on the date month and year first herein above written.

SIGNED SEALED AND DELIVERED by INDIAN OVERSEAS BANK, the Bank by the hand of  
Shri. \_\_\_\_\_

(Name and Designation) in the presence of

(1) \_\_\_\_\_

Address: \_\_\_\_\_

(2) \_\_\_\_\_

Address: \_\_\_\_\_

WITNESS SIGNED SEALED AND DELIVERED BY M/s.

\_\_\_\_\_ The contractor by the name of Shri





complete the entire work within the specified period, subject nevertheless to be provisions for extension of time as may be agreed to by the Bank and as contained in the said conditions.

9. All payments by the Bank under this Contract will be made only at Meerut.

10. All disputes arising out of or in any way connected with this contract shall be deemed to have arisen at Meerut and only courts in Meerut shall have jurisdiction to determine the same.

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IN WITNESS WHEREOF the Bank has set his hands hereunto and three duplicates hereof through his duly authorized official and the Contractor has caused these presents and three duplicates hereof under his common seal/by his duly authorized representative at the place and on the date month and year first herein above written.

SIGNED SEALED AND DELIVERED by INDIAN OVERSEAS BANK, the Bank by the hand of Shri. \_\_\_\_\_

(Name and Designation) in the presence of

(1) \_\_\_\_\_

Address: \_\_\_\_\_

(2) \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_ WITNESS SIGNED SEALED AND DELIVERED BY M/s.

\_\_\_\_\_ The contractor by the name of Shri





### SPECIAL CONDITIONS OF CONTRACT

- 1 Tenderers shall go through all documents before quoting rates and provide for necessary cost as may be included in either bill or material or specifications.
- 2 Tenderers shall be given prices in blank column Entries in English made in ink. Arrive also, at the grand total must also fill in all "rates only columns" and sign all corrections.
- 1 Tender shall be invalid unless all rates are filled in. No arbitrary condition shall be submitted. Tenders shall be signed by all the legal partners of the firm.
- 2 Each of the tender documents shall be signed by the Tenderer.
- 3 The Tenderer whose tender is accepted shall be bound to enter in to the contract within 7 days of intimation from BANK.
- 4 Work shall be done night and day without extra charge, if necessary.
- 5 Tenderer shall provide for stacking of materials in such a way as to facilitate rapid checking of quantities.
- 6 Materials supplied by owner shall be used only in owner's work.
- 7 Contractors shall pay any local charges relating to execution of work.
- 8 Contractor shall allow for all wastages in the rates.
- 9 Contractor shall arrange for all temporary connections.
- 10 No extras shall be paid, quantity sheets and drawings both are to be considered jointly and Architect/Consultant is the final authority for the interpretation.
- 11 Site instruction shall be deemed for proper execution, and shall be carried out without extra charge.
- 12 Order book with numbered pages shall be kept on site. Contractor shall carry out all instructions properly.
- 13 Contractors shall insure whole work against fire, PICT and third party.





इण्डियन ओवरसीज़ बैंक  
Indian Overseas Bank

आपकी प्रगति का सच्चा साथी  
Good people to grow with

Touching Hearts  
Spreading Smiles

A	Mobilization Period	-7days from the date of Work Order
B	Date of Commencement of work on site	-7-days after the date of Work order
C	Completion Period	-45-Days from date of commencement
D	Earnest Money Deposit	@2% of estimated value to be deposited with tender
E	Initial Security deposit	Total 2% of contract value after adjusting 1% Earnest Money deposit
F	Retention Money	5% of the Gross Value (As certified by Architect and/or Bank) of Running Account Bill
G	Total Security Deposit (Refundable)	Sum of (Earnest Money + Initial Security + Retention Money). Maximum 5% of the contract value
H	Defects Liability Period	12 Months from date of issuance of Virtual Completion Certificate
I	Liquidated Damages for Delay	0.5% per week up to max. of 7.5% of Contract value
J	Period of Final Measurement	45-Days
K	Frequency of Interim Bills	15 working days.
L	Value of Interim Certificate	Minimum '7,00,000/(Rupees Seven Lac only)
M	Period of honoring Interim Certificate	7 working days from receipt of certification of Architect

  
'संजय कुमार सिंह/ Sanjay Kr.Singh)

मुख्य क्षेत्रीय प्रबंधक/ Chief Regional Manager





## 8. PREAMBLE AND SPECIFICATIONS

The quantities given in this schedule of quantities are approximate and subject to variations without vitiating the contract.

### Pricing

The rate for each item of work shall, unless expressly stated otherwise, include the following (but not limited to the list given below) for the completion of works in all respects as per conditions of Contract, technical specifications, drawing etc.:

All taxes such as Octroi, Sales tax, Work Contract Tax, Royalties, Transportation, Freights, Packing and forwarding charges Insurance etc., All requirements and expenses for completion of work as per Rules and Regulations of Local Bodies, State Government and Central Government of India. All materials, equipments, accessories, consumable, controls and instruments, tools, tackles, plants, scaffolding/double scaffolding labour, maintenance, fixing, cleaning, making good hauling, hoisting etc., Waste on material and labour. Loading, Unloading, handling/double handling, setting out protection from weather, temporary supports, platforms etc., and the maintenance, of the same, dismantling of temporary works, disposal of debris and all other labour necessary for the execution of works. Testing the installation as often as necessary, Contractors to arrange for all special instruments and tools required for such testing. Painting of all equipment, pipes, supports etc., as per color codes to be decided for various systems. Apportion of costs for general facilities to be used by the Contractor's staff such as lifts, electricity, telephones etc. during execution if such facilities are provided by other contractors and who arrange for such facilities in the first instance. Fees for testing the materials, equipment or overall installation by appropriate authorities. Supervising Civil/ Masonry / Carpentry Works done by other agencies on behalf of the Bank for Interior contractor. All requirements of specification and drawings. Description of work given in the schedule of quantities is a brief description and shall be read in conjunction with specifications and drawings. Removal of POP covering and carting away all unwanted material including POP.

The rates quoted by the Tenderer will be deemed to be for the finished work complete in all respects with accessories, fitting, mounting arrangements normally provided with such equipment and/or needed for execution, completion, safe operation of equipment as required through they may not have been specifically mentioned in technical specifications, drawings and/or schedule of equipment.





All minor Masonry, Carpentry and Civil works such as cutting opening in Masonry Walls, Internal Partitions, Chasing on walls, etc. and making good the same to match existing works shall be provided by the contractor, Whenever asked for by the Architect/Consultant.

### SCHEDULE OF QUANTITIES

All items of work contracted for shall be executed strictly in accordance with the description of the item in the Schedule of Quantities, relevant drawings and specifications read in conjunction with the appropriate Indian Standard specifications and conditions of the contract and established Engineering practices. The rate for each item of work included in the schedule of quantities shall unless expressly stated otherwise include cost of:

All materials, fixing materials, accessories sequence of operations, appliances, tools, plant equipment, transport labour and incidentals required and completion of the work called for in the item and as per specifications and drawings completely Wastage on materials and labour Loading transporting, unloading, handling as necessary, hoisting to all levels, and setting, fitting and fixing the position, protecting, disposal of debris as directed and all other labour necessary and to fully complete the job in accordance with contract documents, good practice and recognized principles of trade laid down in codes of practice. Liabilities, obligations and risks arising out of conditions of contract. All requirements of specifications, whether such requirements are mentioned in the item or not shall be provided for the specifications and drawings where available are to be read as complimentary to any part of the schedule of quantities and any work called for in one shall be taken as required for all similar items. In the event of conflict between Schedule of Quantities and other documents including the specifications the most stringent among them shall apply and the interpretations of the consultants/owner shall be final and binding.

The Contractor shall be paid for the actual quantity of work executed by him in accordance with the drawings at the accepted rates.

This schedule shall be fully priced and the extensions and totals duly checked. The rates for all items shall be filled in INK. The entries under amount column shall be rounded off to the nearest Rupee.

No alterations whatsoever is to be made either to the description of items in the Schedule of quantities or specifications unless such alterations, is clarified in writing by the consultant/owner. Any such alterations, notes or additions shall unless clarified in writing be disregarded when tender documents are considered. Any observation on BOQ should







be made in the letter accompanying technical bid for proper consideration and on disfiguring or overwriting in the documents is permitted.

In event of an error occurring in the amount column of the schedule, as a result of wrong extension of unit rate and quantity, the unit rate quoted by the Tenderer shall be regarded as firm and the extensions shall be amended on the basis of rates.

All errors in totalling in the amount column and in carrying forward totals shall be corrected.

Unless otherwise stated, all measurements shall be taken in accordance with Indian standard for building of Measurements IS 1200 latest revision effective on the date of measurement for interior items as applicable.

Any errors in quantity of items from the contract schedule shall not vitiate this contract but shall be corrected and deemed to be a variation by the Architect/Consultant/Owner.

#### DRAWINGS AND DATA

Within two weeks of placement of order/letter of intent contractor shall furnish the following data in triplicate for approval by Architect/Consultant/Owner.

General arrangement drawing of the equipment on orders showing plan, elevations, and sectional views, mounting details. Bill of materials. Descriptive catalogues, characteristic curves, duty point efficiency factor and technical particulars of all the various equipment's offered.

#### SPARE PARTS AND MAINTENANCE FOR MATERIALS SUPPLIED

Tenderer shall offer along with the bid, duly recommended by manufacturer set of spare parts required for a period of 1 year's continuous operation. Itemized unit prices with exact quantities recommended for these spares shall be separately indicated for consideration of the Owner/Consultant.

#### DOCUMENTS MUTUALLY COMPLIMENTARY

The several documents forming the contract are to be read as mutually complementary to each other and in case of ambiguities/ discrepancies, the same shall be explained and clarified by the Consultant/Owner to the Contractor in what manner the work is expected to be carried out to meet the end requirements.

#### INSTRUCTIONS DURING EXECUTION





On the advice of the Owner, the consultants may issue further drawings and written instructions, details, directions and explanations collectively referred to as "Site instruction" in regard to:

Variations for modification of the design, quality, or quantity of works as addition or omission or substitution of any works therein. Any discrepancies in the drawings or between the schedule of quantities and/or specifications and/or drawings. Removal from the site any material brought by the contractor and substitution of any other materials therefore. The dismissal or removal from work of any person employed thereupon. Removal/re-examination of any works executed in case of doubt of any nature. Opening up for inspection of any work covered up without proper tests by the Architect/Consultant. Oversight on the part of the Architect/Consultant/his assistant to disapprove any defective work or material shall not prejudice the Owner/Consultant, thereafter to disapprove such work or materials and to order pulling down, replacement, removal breaking up or reconstruction.

The Contractor shall make his own arrangement for the engagement of all labour and shall be responsible for regulating their service conditions, work conditions in conformity with all Acts, Regulations, Rules or order of competent authority under relevant laws in force during the pendency of the contract. Contractor shall indemnify the Owner from all claims relating to the workers/ staff/ subcontractors, Salaries, Wages, Overtime, Leave, Provident Fund, Medical facilities, gratuity, Bonus or any other claim as applicable and stipulated in any statutory provisions, rules or order of competent authority. All materials so far as procurable shall be of the reputed make in the category of manufacture and bear the stamp of quality of the Bureau Standards wherever applicable. The contractor shall furnish documentary proof, test certificates and guarantees as relevant to such materials from manufacturers, which shall match with the date of procurement.

## PAINTING AND POLISHING

The rates shall include for provision of:

Works at all heights and use of all scaffolding quantities, ladders, cradles etc. necessary for execution work and for inspection.

Preparing surfaces to receive finishing coats, such as brushing to remove all extraneous materials and fungus growth, if any, preparing, scraping, washing, and rubbing etc.





Putting, sand papering and dusting of surfaces in between coats where applicable. Work on cornices, narrow bands and widths, recesses grooves etc. Finishing to approved matt texture and/or stipple finish etc. complete as directed. Spreading and removing, covering to doors window. Floors, fittings, ducts, pipes etc. to protect them from splashes

Washing floors, cleaning glass, joinery, electrical fittings, ducts. Pipes etc. of drops and splashes and leaving premises clean and tidy.

#### FLOORING, DADO, SKIRTING AND WALL FINISHES

The rates shall include for provision of:

Use and waste of all temporary fillets, side-forms, templates, moulds, straight edges etc.

Washing of course and fine aggregates, wherever required by the consultants. Final preparation of the base, sub-grade or sub-floor including minor trimming of the base to remove slight undulations if necessary. Cleaning and watering the surfaces immediately before laying the floor. Providing bedding layer of mortar as specified, in case of slabs, tiles etc. to correct levels of slopes as called for. Cutting, rubbing and polishing surfaces and edges where applicable. Rounding off corners, edges and junctions of floors with skirting or dado and also cutting recesses where required to accommodate recessed skirting. Forming rounded recess in floor where called for. Providing grooves where shown on drawings. Work in narrow widths, bands, cornices, and strips and to profiles shown at all heights, levels, and locations and in small quantities, unless otherwise mentioned. Curing, protecting and cleaning all finished surfaces as specified. Work on any surface such as bricks, concrete, stone etc. Providing grooves at the junction of plaster with other finishes as called for. Scoring surfaces of plaster for key where the surface is not required to be finished fair. All samples of finishing materials shall be got approved prior to use. Keeping the work well wet for at least 7 days. Cutting tiles/slabs to require size/shapes providing holes etc. before laying. Hand polishing, machine polishing, cleaning tiles with acid. All marble work e.g. flooring, cladding, skirting, dado etc. shall have white cement based mortar in bedding and grouts. All ceramic tiles shall be of 1st quality. All stone flooring to be protected by POP covering with plastic base.

#### CARPENTARY AND JOINERY

Rate shall include for provision of:

Unless otherwise specified, the quoted rates shall be for all joinery work with approved Indian Teakwood, Steam beech wood free from all defects and kiln seasoned and preservatives treated and shall be got tested in laboratory and approved before





placing or applying primer coat. The rate shall also include for applying two coats of Solignum paint to the face of frames in contact with masonry or concrete and the like.

The rate quoted shall include for fixing on masonry/RCC members and for 300 x 40 mm x 6 mm finished MS holdfasts embedded in PCC (1:2:4) blocks of 230 x 150 mm size and of width to suit the thickness of masonry wall or for anchor fasteners, coach screws etc. of adequate size for fixing to RCC members, as

Care shall be taken to thoroughly clean the hardware, fittings, glass panes, doors, etc. of the waste cement marks, left over paint marks etc.

The rate shall include for providing temporary supports etc., for fixing of frames and shutters at all levels.

The rate quoted shall be inclusive of any chiselling work, raking of sides, sills, soffits, if required and making good the surface.

The sizes mentioned are for finished items.

Also the rate quoted shall include for:

Planning and finishing smooth all faces of various faces as required. All screws, nails, pins, key and such other fixing accessories. Cutting rebates, Grooves etc. in frames/shutters as required or as directed. Approved glue or adhesive for all joinery work. Providing seasoned Burma T.W., beech wood best quality, beading, trimmings, beads, weather bars etc. as called for. Providing rough grounds as per drawings. Providing as per schedule/drawings all hardware, fittings, and fixture like, latches, hinges, tower bolts etc. locks and other items as indicated for fixing such items supplied by the Engineer-in-charge at no extra cost. Solignum treatment to all hidden wooden members and all board or ply faces coming in contact with masonry or concrete faces where retarding treatment is not called for. Providing and applying pink primer to all wooden surfaces till the same are painted/polished.

Filling and finishing neat gaps around frames, doors, windows etc. with approved mastic. Work at all heights and locations. Wherever painting is specified it includes painting the surfaces with three coats of first quality synthetic enamel paint of approved shade and make over a coat of wood pink primer. Wherever polishing is specified it include polishing the surfaces with two or more layers of French spirit polish, with approved additives, stainers to get even shade over a coat of primer of approved chemicals. All plywood and blackboard edges where exposed shall be finished with teakwood Lipping.





Unless otherwise specified, all door shutters specified are to be solid core flush door shutters, with topping bonded with phenol formaldehyde and conforming to relevant Indian Standards.

S. code (I.S. 1038).

### SPECIFICATIONS GENERAL

These specifications are for work to be done, items to be supplied and materials to be used in the works as shown and defined on the drawings and described herein all under supervision and to the entire satisfaction of the Architect/Consultant & owner.

The workmanship is to be the best available and of a very high standard, use must be made of specialist tradesmen in all types of work and necessary allowance must be made for the same in the rates quoted.

The materials and items to be provided by the contractor shall be the best of their respective kinds as specified in the tender and in accordance with the samples approved, where materials or products are specified in these specifications and/or Bill of Quantities by the name of the manufacturer of the brand name, trade name or catalogue reference, the contractor will require to obtain prior approval of the Architect/Consultant and owner for using substitute material or product. The contractor shall produce all invoices, vouchers or receipted accounts for any materials if called upon to do so by the Architect/Consultant and owner.

Samples of all materials are to be submitted to the Architect/Consultant/owner for his approval before the contractor orders or delivers in bulk in the site. Samples together with their packing are to be provided by the Contractor free of charge and approved samples will be retained by the owner and designer for comparison with the materials which will be delivered to the site.

Should any materials be rejected by the Architect/Consultant/owner, they will be removed from the site at the Contractor's expense. Also the contractor will be required to submit specimen finishes of colours, fabrics, etc. for approval of Architect/Consultants/owner before proceeding with the works. Should it be necessary to prepare shop drawings, and then four copies of such drawings shall be submitted for approval of the Architect/Consultant who will retain two copies, all at the Contractor's expenses.





Timber generally is to be the best of its kind, well and property seasoned, of natural growth, free from work holes, large loose or dead knots or other defects and sawn die square and not to suffer from warping, splitting or other defects through handling.

The hardwood is to be Hollock or red maranti with moisture contents not more than 20%.

Teak is to be the best quality from Dandeli free from soft heart, worm and bee holes, and weighing not less than 50 lbs. per cubic foot with maximum moisture contents of 12%. Teak veneers and flitches shall match each other throughout and, where possible, shall match existing flitches in the building.

The particleboard shall be of high density, equal or superior quality to that laid in the I.S. 3478 and as approved by the Architect/Consultant.

The blackboard shall be of Mysore, Anchor or P.G.Brand, one of the following I.S. Specification or such approved adhesives shall be used:

851 -1957: Synthetic Resin adhesive for construction work in wood.

849 -1957: Cold setting case in glue for wood. where glued joinery and carpentry work is likely to come into contact with moisture, the glue shall be waterproof. The use of animal glues will not be permitted.

Flush doors of hollow framed core insulated construction shall be constructed with 4" wide stiles, top and bottom rail, one 4" wide horizontal intermediate rail and two 4" wide diagonal braces, filled in solid with approved rigid type polyurethane doors shall be constructed with one 3" wide and one 5" wide stile, 4" wide top and bottom rail, one 4" wide horizontal intermediate rail and 2" wide diagonal braces; filled in as described before.

Flush doors of hollow framed core construction shall be constructed with 3" wide stiles and top rails, 5" wide bottom rail, two 6" wide horizontal intermediate rails with beehive core of 1" wide filling pieces at 4" centers both ways and blocked out as necessary for lock and hinges. All horizontal members shall have 1/4 dia. borings.

All doors shall consist of selected hardwood properly jointed together and they shall be covered on both sides with 3/16" teak veneered plywood or as specified. Each door is to be lipped all around with 1/2" teak twice-rebated edging tongued to the stiles and rails and mitered. The doors are to be the full thickness as specified. The lipping on the meeting stiles of folding doors shall be increased to take the rebate as specified.





Frames to doors, windows, etc. shall be of hardwood or teak as specified and to the required sizes with all necessary mouldings with mortised and tennoned joint, lead and teak pins and secured in position as specified.

Shelves generally shall be constructed of plywood with edgings of 1" teak tongued on.

Timber is to be cut to the required sizes and length as soon as practicable after the works are begun and stored under cover so that the air will circulate freely around it. Joinery is to be prepared immediately after the finalisation of the contract, framed up (but not boned) and stored until required for fixing in position, when it is to be bonded and wedged up. Any portion that warps or develop shakes or other defects are to be replaced before wedging up. The whole work is to be framed and finished in a proper workman like manner, in accordance with the detailed drawings, and fitted with all necessary metal ties, straps, bolts, screws, etc.

Turning bonded joints are to be cross-tongued with teak tongues and where over 1/2" thick, to be double cross tongued. Joiner's work generally is to be finished with fine sand papered surfaces unless otherwise specified.

Templates, boxes and moulds shall be accurately set out and rigidly constructed so as to remain accurate during the time they are in use.

Grounds are to be clean sawn, free from large knots, splayed as required and plugged and fixed to walls, etc. at 1'-6" centers unless otherwise specified.

Wood plugs are to be cut on the twist. Patent wall plugs or plastic fillings may be used in lieu of wood plugs with the prior approval of the Architect/Consultant.

All unexpected surfaces of timber, e.g. false ceilings, backing fillets, backs of door frames, cupboard framing, grounds, etc. are to be treated with two coats of Atlas 'A' or other equal and approved timber preservative before fixing or bedding

The service stations, bar counters, shelving, etc. shall be generally constructed of plywood as described and specified properly housed, grooved tongued, glued, blocked and screwed together and entirely to the satisfaction of the Architect/Consultant.

The banquettes, chairs, tables, etc. shall be generally constructed of teak, foam rubber and fabric as described and specified, properly housed, grooved, tennoned, tongued, glued, blocked and screwed together in the manner of good quality furniture and entirely to the satisfaction of the Architect/Consultant & owner. A prototype sample of all





custom made pieces must be prepared and submitted to the Architect/Consultant for his owner's approval before proceeding with the work in quantity.

#### HARDWARE & METAL:

The hardware throughout shall be of approved manufacture and supply, well made and equal in every respect to the approved samples to be deposited with the owner and Architect/Consultant. For the purpose of approval of samples, the contractor may be required to produce and provide to the Architect/Consultant, samples from many different sources and should allow in his rates for the same.

Fittings generally shall have satin chrome or anodised finish unless otherwise stated and shall be suitable for their intended purpose of use.

Screws are to match the finish of the article to be fixed and to be round or flat headed or counter sunk as required.

The bronze and brass surfaces shall be covered with thick grease or other suitable protective material renew as necessary and subsequently clean off and clear away on completion. Aluminum and stainless steel shall be of approved manufacture and suitable for its particular application generally, the surfaces of all aluminum shall have an anodized finish and the quality and finish both shall comply with the samples approved by the Architect/Consultant & owner. All steel, brass, bronze, aluminum and stainless steel articles shall be submitted for test for strength, if so, required by the Architect/Consultant & owner, at the contractor's expenses. All brazing and welds are to be executed in a clean and smooth manner, rubbed down and left in the flattest and tidiest way, particularly where exposed. Chromium plating shall be in accordance with B.S. 1224 or as per approved specifications for "normal outdoor conditions", and shall be on a base material of copper or brass. FIBRE GLASS

The fiberglass decorative panels shall be constructed or 30% glass fibre chopped strand mat reinforced with 70% polyester resin; the fibreglass and resin to be either pigmented or sprayed with and fired with tarred paint. The panels shall be made in moulds to the approved design as per drawings and to the thickness required by the Architect/Consultant. The fibreglass panels are also obtainable from the approved suppliers.

#### GLAZIER

All glass to be approved manufacture complying with is: 3548-1966, or as per approved quality and sample, to be of the quality specified and free from bubbles,







smoke wanes, air holes and other defects.

The compound for glazing to metal is to be a special non-hardening compound manufactured for the purpose and of a brand and quality approved by the Architect/Consultant & owner.

In cutting glass, proper allowance shall be made for expansion each square of glazing to be in whole sheet. On completion, clean all glass inside and out, replace all cracked, scratched or broken panes and leave in good condition to the satisfaction of the Architect/Consultant & owner.

### PAINT & POLISHING

All materials required for the works shall be of specified and approved manufacture, delivered to the site in the manufacturer's containers with the seals, etc. unbroken and clearly marked with manufacturer's name or trade-mark with a description of the contents and colour. All materials are to be stored on the site of the works.

Spray painting with approved machines will be permitted only if prior written approval has been obtained from the Architect/Consultant. No spraying will be permitted in the case of priming neither coats nor where the soiling of adjacent surface is likely to occur. The nozzle and pressure to be so operated as to give an even coating throughout to the satisfaction of the Architect/Consultant. The paint used for spraying is to comply generally with the specification concerned which is to be specifically prepared by the manufacturer for spraying. Thinning of paint made for brushing will not be allowed.

Wood preservation shall be Solignum or other equal and approved impregnating wood preservative, and all concealed woodwork shall be so treated.

All brushes, tools, pots, kettles, etc. used in carrying out the work shall be clean and free from foreign matter, and are to be thoroughly cleaned out before being used with a different type of class of material.

All iron or steel surfaces shall be thoroughly scrapped and rubbed down with wire brushes and shall be entirely free from rust, mill scale, etc. before applying the priming coat.

Surfaces of new woodwork, which are to be painted, are to be rubbed down, knotted and stopped to the approval of the Architect/Consultant & owner.

Surfaces of previously painted woodwork which are to be repainted shall be cleaned





with soap and water, detergent solution or approved solvent to remove dirt, grease, etc. whilst wet the surfaces shall be flatted down with a suitable abrasive and then rinsed down and allowed to dry. Minor areas of defective paint shall be removed by scrapping back to a firm edge and the exposed surface touched in with primer as described and stopped with putty. Where woodwork has been previously painted or polished and is to be newly polished, the same shall be prepared with scrapping, burning off or rubbing down.

Gypsum plasterboard shall be of approved manufacture and in accordance with B.S. 1230. Consisting of a core of set gypsum plaster in accordance with B.S. 1191 sandwiched between two sheets of heavy paper to a nominal thickness of 3/8". Plasterboard is to be nailed to timber bearers with 1 1/4" \* 12 S.W.G. galvanized screws with 3/8" dis. heads, spaced about 6 inches apart and not less than 3/4" from the edges and ends. Nailing is to commence at the centre of the board. Boards are to be spaced 1/8" to 1/4" apart at the joints and end joints are to be staggered to break bond. The boards are to be fixed and cleaned at least 24 hrs. before the application of plaster and in no circumstances should it be wetted before plastering.

Gypsum plasterboard is to be prepared for plastering by filling the joints with 'board finish' gypsum plaster as described above and pressing into the plaster, dry reinforcing jute scrim cloth 3 1/2" wide trowelled as flat as possible. When the plaster to the scrimed joints has set, thin coat of neat gypsum plaster is to be applied over the whole surface to level up followed immediately by a finish coat to a total thickness of 3/16". The finish coat when almost set is to be trowelled to a smooth surface using as little water as possible applied with a brush. The admixture of lime with gypsum plaster will not be permitted.

Internal wall tiling is to be of a quality and equal to samples approved by the Designer as suitable for the standard of work required. Tiles are to be of 'A' Grade. Indian manufacture size 4 1/4" \* 4 1/4" \* 6mm thick cushion edge coloured egg shell glazed tiles fixed complete with rounded nosing tiles to external angles or as specified. The tiles are to be soaked in clean water and brushed on the underside with a cement slurry before bedding on a cement and sand (1:3) and painted in neat white or coloured cement.

Pavings composed of cement and sand (1:3) are to be trowelled smooth with steel trowel or floated with a wooden hand float as required.





Dividing strips of brass, stainless steel or plastic as specified and on approval, shall be provided and bedded to, finished flush with finished floor levels between different types of pavings or where abutting wood floors.

Stone flooring and cladding should be of dimensions, quality and colour as specified and shall conform to the relevant I.S. specification samples of stone materials should be got approved by the Designer/Client prior to installation allowed without extra charge, unless such variations are made after conduits, cables, etc. are fixed.

All cables shall be of 1st quality manufacturer and the Main Contractor will be required to submit a samples of wiring materials to the Designer & owner, for their approval before commencing the installation.

#### GENERAL SPECIFICATIONS FOR "UPHOLSTERED" FURNITURE:

**TIMBER:** All timbers used are to be of top quality, free from knots, shakes, and worm holes, and with a moisture content of not more than 12% depending on the climatic conditions prevailing at the site.

Timbers which are completely hidden, that is when covered by upholstery material, can be of local hardwood, except where this interfaces with the strength of the product, as in the case of a leg or arm which is part covered and part finished.

**JOINTS :** All joints shall be standard, mortise and tenon, dowel, dovetail, and crosshalved. Nailed or glued butt joints will not be permitted. Screws, nails, etc. will be of standard iron or wire unless stated otherwise on drawing. Where mortise and tenon joints are used, tenons should fit the mortise exactly. Where screws show on a finished surface, these will be sunk, and the hole plugged with a wood plug of the same wood and grain of the finished surfaces, unless otherwise. Nails on finished surface will be neatly punched and the hole filled with wood filler to match the colour.

**UPHOLSTERY :** This will be of first class standard workmanship with webbing, no sag springs, coiled springs, padding and filling as specified on drawing. Covering fabrics will be sewn, tufted, and corded as shown on the drawing.

**CUSHION VENTS :** Brass or Aluminium "cushion vents" should be installed at the back or under side of seat cushions (especially those covered in leather, vinyl plastic or very tightly woven fabric) to allow air to escape easily and to prevent torn seams.

**MATERIALS :** Finished timber shall be of the type specified, furnishing fabrics, colour, pattern, substance to be as specified, no variation of this will be permitted unless with





prior approval of the Designer & owner.

**FINISH :** This will be as specified on the drawing and colour scheme chart where timber is finished in natural colour, care must be taken to "match" each separate piece of colour, before assembly. Where timber is stained, the stain or colour on each member must match.

Only first class workmanship will be accepted. All legs to furniture will be fitted with nylon glides or castors as specified on the drawing. Full size drawings or prototype samples are to be submitted to the Designer for prior approval if requested.

#### **FABRIC AND WALL COVERINGS :**

The fabrics or wall coverings shall be supplied by the owner in conformity with the details shown on colour scheme charts. The wall paper or fabric shall be applied with an approved method or adhesive after necessary preparation of surfaces and in accordance with the manufacturer's recommendations and to the approval of the Architect/Consultant. The lengths of wall covering are to be hung with an overlap of at least 1" and cut flush as recommended by the manufacturer. A sample of the colour and style shall be produced for the Architect/Consultant's / owner approval.

#### **ELECTRICAL INSTALLATION:**

The whole of the electrical installation shall be carried out by a major registered licensed A Class Electrical Contractor's firm.

The electrical installation shall include for the supply of the whole of the materials and the work of fixing, necessary for the complete installation. The work shall be carried out in strict accordance with the latest edition of the Regulations for the Electrical Equipment of Buildings issued by the Institute of Electrical Engineers I.E. rules and to the satisfaction of and in accordance with rules, regulations, and requirements of the supply company and the Fire department all to the entire satisfaction of the Architect/Consultant & owner.

The positions of all points and equipment shown on the drawings shall be assumed to be correct for the purposes of tendering, but it is the main contractor's responsibility to check the exact positions on the site before commencing the works.

**NOTE :** This specification is of the general type only and must be used in conjunction with the drawing of the particular item being made. Anything shown on the drawing and not in the specification must be compiled with, and vice versa.





## GENERAL SPECIFICATION FOR CASE OF "CABINET" FURNITURE.

**TIMBER :** All timbers used are to be of top quality free from knots, shakes, wormholes, and with a moisture content of not more than 12% depending on the climatic conditions prevailing at the site.

**JOINTS :** All joints will be standard, mortise and tennon, dovetail, duel, cross halved, mitred, tongued and grooved and rebated. Nailed and glued butt joints will not be accepted.

**FASTENINGS :** Screws, nails, bolts, will generally be iron or wire, except in the following examples. "Outdoor Furniture" fastenings will be of brass or other non-corrosive metal. In hardware, they will match the finish of the hardware item.

Nails, in a finished surface shall be neatly punched and the hold filled with wood filler matching the finish. Screws in a finished surface will be round head, raised or sunk beneath the surface, and the hole plugged with a wood plug with matching colour and grain of the wood surface, unless specially detailed.

**PLYWOOD :** Used mainly for the body-work of this furniture, shall be Green ply, century or multi ply suitable for veneering, painting or bonding plastic laminate. It shall be a resin bonded, specification, "marine", brand or equivalent. Exposed edges will be finished with a piece of solid wood, tongued, grooved and glued, or as detailed.

**HARDWARE :** Hinges, locks, latches, door tracks, etc. shall be as specified, and as far as is possible of specified manufacture. In any variation of this the quality of the substitute shall be equal to or better than the originally specified, and the sample should be submitted to the designer\owner for prior approval.

**METAL :** Where metal lags, frames, sheets, etc. are used, these shall be welded, brazed, bolted or revetted as required and on finished surfaces welding, brazing and revetting shall be neatly smoothed so that no evidence of this is apparent on the final finish of the metal which will be as specified on drawing. On all legs wood or metal, nylon glides or heavy duty castors as indicated, are to be installed.

**FINISH :** This will be as indicated on the drawing and colour scheme charts, and materials (timber, plastic, laminates, lacquer, paints, etc.) must be as specified. No variation will be accepted unless with the prior approval of the Designer & owner. "Backs" of cabinets, etc., where wall hung shall be treated with an approved brand or wood preservative. Full size drawings or prototypes are to be submitted for approval if requested.





NOTE : This specification is of a general type only and must be used in conjunction with the drawings of the particular item being made. Anything showing on the drawing, but not in the specification must be complied with and vice versa.

### SPECIAL NOTES

- 1 All laminate shall be 1.0mm th. on vertical surfaces & 1.5mm th. on horizontal surfaces unless otherwise specified.
- 2 All hardware like multipurpose locks, hinges, handles, magnetic catches etc. shall be used only after written approval of samples.
- 3 Rates of all furniture items including three coats of synthetic enamel paint/sprit polish etc. as specified in the BOQ.
- 4 Each cabinet shall be powder coated handle, Godrej, lock/spring loaded hinges brass

ball catches and shutter to be fixed using  $\frac{1}{2}'' \times 3/4''$  continuous hinges of approval quality unless otherwise specified.

5. Where ever not specified all exposed surfaces of partition and other wood work shall be finished with three coats of synthetic enamel paint/polish in natural shade as applicable. Nothing extra shall be paid for the same.





## MATERIAL SPECIFICATIONS

- INTERIOR FURNITURE
- ELECTRICAL
- A.C.





### MATERIAL SPECIFICATIONS INTERIOR /FURNITURE WORK

One of the following make of the material shall be used. The contractor will have to get the sample approved from the Architect whose decision shall be binding on the contractor. The condition is also applicable for any material not mentioned in the specification or schedule of work, No deviations are allowed in these even during/after Tender.

#### INTERIOR WORK:

FURNISHING MATERIAL LIST		
1	Prelaminated board (exter or type)	Novopan /Bhutan Board (ISI Marked)
2	Ply	Century/ Orchid / Duro
3	Laminates Mica	Sunmica/ Greenlam / Century / Formica/ Uro
4	Block Boards	Century/ Orchid /Duro
5	Local Wood	Chir / holac / kail
6	Adhesives	Fevicol / Vamicol / Jeevanjor / Mahacol / Pidilite
7	Locks	Godrej / Cam
8	Channels	Solo /Hettich/ Ozone
9	Door Closers	Dorma / Godrej /Ozone ( Heavy Duty )
10	Handles	Akansa / Godrej /Solo
11	Hinges	Sara / Garg / Nozo
12	Nails Screws	Nettel -fold
13	Anti termite Chemical	Durs Ban TC
14	Glass	Triveni / Modi Guard /Saint Gobin
15	Teak Wood	CP Teak







16	Paints	Nerolac / Burger /Asian
17	Leatherite	Bhor /
18	Vertical Blinds	Vista /Mac
19	Polish	Melamine
20	Beading	L.P. Teak Wood
21	Vitrified floor tiles	Somany / Kajaria / Nitco
22	Wall ceramic tiles	Somany/ Kajaria /Nitco
23	keyboard drawer	EBCO
24	telescopic CPU stand	EBCO
25	Cable organiser ( Wire Manager )	EBCO
26	Fals Ceiling Gypsum / Grid	Water proof Armstrong / Gypsum ISI Marked
27	Non Vitrified tiles	Somany / Kajaria / Nitco
28	Aluminium Frame	Jindal ISI Marked

CONTRACTOR

ARCHITECT

INDIAN OVERSEAS BANK

SPECIAL NOTE: If there is any discrepancy between the conditions mentioned above plus conditions of contract special conditions enclosed and the conditions mentioned in the Indian Bank's Association's manual (available with Premises Department) the latter shall prevail.

Signature of Contractor:

Address:

Date: \_\_\_\_\_





## MATERIAL SPECIFICATIONS ELECTRICAL /AIR CONDITIONERS WORK

ELECTRICAL MATERIAL LIST		
1	PVC fittings	Anchor/Kalinga /Super/AKG/Precision
2	Wires -PVC Insulated copper	Poly cap/Finolex/ Havel's/Anchor/Echo/Skytone
3	Cables (armoured)	Anchor/Poly cap/Gloster/Nicco/Havels/Evrshine
4	A.C. Starter, Plug Socket	Anchor /Legrand
5	Light & Power Switch Socket	Oreva/ Anchor/Roma/Legrand/ /MK Modular type
6	Telephone Socket	RJ-11 /Anchor /Roma
7	DB MCB	Anchor/LEGRAND / L & T/ HAVEL/Standard
8	MCB	Anchor/LEGRAND / L & T/ HAVEL/Standard
9	Telephone cable D-Link/51 Netco /National	D-LINK/51 Netco/ / National
10	Light Fitting	Syska/Phillips/ Wipro /Crompton/Compact
11	Fuse Switch	L T/Havel's
12	Telephone Connector	Corn
13	Ceiling / Wall Fan	Crompton / Orient / Bajaj
14	Exhaust Fan	Crompton / Orient / Bajaj
15	PVC Tape	Steel Greep
16	Call Bell	Max
17	Cable Lug	Dowell's
18	Cable Gland	Brass heavy type good quality





19	Distribution board	MDS / Havel's/ Legrand
20	MS Conduit	Heavy duty with ISI Mark 16 SWG
21	Starter & Single phasing preventer	SEIMENS
22	SPN, TPN, Sheet Metal	Havel's / MDS/Legrand
23	Pipe Metal	M.S. Conduit 16 S.W.G.
24	Metal Pipe Fittings	Cast Iron with thread & inspection cover
25	Pipe PVC (Rigid Conduit)	Kalinga /Super /AKG / Anchor
26	PVC fitting for Rigid	-do-
27	PVC Roll Pipe	Super Dalda or equivalent heavy guage
28	PVC Casing Fittings	Good Quality heavy guage (Colour White)
29	Lugs	Dowells
30	Terminals	Essen /Elmex
31	Burgular alarm	Godrej / Globe Detective
32	E-Cat & Patch Pannel	D-Link /Avaya

CONTRACTOR

ARCHITECT

INDIAN OVERSEAS BANK

SPECIAL NOTE: If there is any discrepancy between the conditions mentioned above plus conditions of contract special conditions enclosed and the conditions mentioned in the Indian Bank's Association's manual (available with Premises Department) the latter shall prevail.

Signature of Contractor:

Address:

Date: \_\_\_\_\_



SR	WORK DETAIL /NAME	AMOUNT WITHOUT GST
1	FURNISHING WORK	
2	ELECTRICAL WORK	
3	UPS WORK	
4	DATA CABLING WORK	
5	AIR CONDITIONER WORK	
	<b>TOTAL without GST</b>	
6	AIR CONDITIONER UNITS	
	<b>GRAND TOTAL WITHOUT GST</b>	

**TENDER OF FURNISHING, ELECTRICAL, UPS & DATA CABELING WORK INDIAN OVERSEAS BANK BRANCH REWARI, HARWAYA**

**Furnishing Work Detail**

Items Name	Unit	Qty	Rate	Amount
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1	MANAGER CABIN PARTITION With GLASS UPTO 9'-0" HEIGHT:-Providing and fixing partition from floor level up to the level of false ceiling with frame work of Aluminium strips(2"x2" Jindal/ ISI Mark) fixed at 2' centre to centre covered with 10 mm. MDF Board confirming to IS 303 and 1 mm thick high glossy mica as per brand manual. For Low Height partition and Full height Fully/partially glazed partition, the glazing shall be done with 10.00 mmthk. Float glass confirming to IS 14900, enclosed in frame with bank logo and etching,complete to the satisfaction of Architect / Employer ( 80% glass work and 20% wooden partition)	Sqfts	200.00		
2	CASH CABIN PARITITON UPTO 7'-0" HEIGHT :- Specifications same as item no 1	Sqfts	100.00		
3	LOW HEIGHT PARTITION 5'-0' height :- Specifications Same as item no1	Sqfts	160.00		
4	REAR PARITITON WITHOUT GALSS UPTO 9'-0" HEIGHT :- Specifications same as item no 1	Sqfts	180.00		
5	ALUMINIMUM PARTITION WITH BISON SHEET UPTO 9'-0" height in STRONG ROOM	Sqfts	150.00		



6	<p><b>CASH COUNTER:-</b>  For customer as per layout with provision of 3'-9" high, 2'-6" deep with shelf for CPU and storage unit out of 18 mm thick HDMR one side laminated board outer finish 1.00 mm thick high glossy Mica on all exposed surfaces. Cedar and skirting out of burgundy laminate SS hardware, with wire manger, key board tray with telescopic slides. All edgings Margin etc. out of polished steamed beech / white cedar /rubber Wood including under the each Counter on right side a storage unit with 2/3 drawers and under Almirah with door along with Lock and key.</p>	Rft	5.00		
7	<p><b>COUNTER (LOW HEIGHT)</b>  For customer as per layout with provision of 2'-6" high, 2'-6" deep with shelf for CPU and storage unit out of 18 mm thick HDMR one side laminated board outer finish 1.00 mm thick high glossy Mica on all exposed surfaces. Cedar and skirting out of burgundy laminate SS hardware, with wire manger, key board tray with telescopic slides. All edgings. Margin etc. out of polished steamed beech / white cedar /rubber Wood including under the each Counter on right side a storage unit with 2/3 drawers and under Almirah with door along with Lock and key.</p>	Rft	25.75		
8	<p><b>FALSE CEILING IN BANKING HALL :-</b>  Providing &amp; fixing white mineral fiber tile (size 24" x 24") / equaling false ceiling with G.I. frame T angle (size 24" x 24") aluminum frame work. The frame channel should be suspended from the R.C.C. slab strap hangers. 12 mm thick board panels shall be screwed to the frame work with steel screws. All additional frame work required for light points. Fitting shall be provided.</p>	Sqfts	660.00		
9	<p><b>GYPSUM FALSE CEILING IN BANKING HALL :-</b></p>	Sqfts	380.00		



10	Providing and fixing of 10 mm thick float glass panels with pencil polish (half round edge) by automatic plant mirinti/chap wood brackets in front of counter Frosted glass with etching & Bank Logo.	Sqfts	40.00		
11	Providing & fixing customer table/stand shall be made of mirinti/chap wood frame. The table top shall be made be 3/4" block board with mica.	Pcs	1.00		
12	Aluminum grill 8 mm thick in cash cabin ceiling with the fitting in wooden frame:-	Sqfts	50.00		
13	12 MM THICK TOUGHENED GLASS MAIN EXTERNAE GATE :- 12 MM thick TOUGHENED GLASS Specifications Supply/Fixing of 12mm toughened glass (12mm thk.) door with pencil polish edges all around and including glass film of pattern and emblem as per design fixed with necessary patch fittings assembly including top and bottom patches, heavy duty Ozone floor Machine, bottom lock, SS brushed finished 2' long and 1" dia. handle on both sides of shutter etc. all complete as directed by Bank.	Sqfts	60.00		
14	Godrej night latch lock in cash cabin	Pcs	1.00		
15	Door Closer	Pcs	4.00		



16	<p>Manager Table :-          6'-0" x 3'-0" X 2'-6" H          Providing and fixing CM TABLE 6'-0"x          3'-0"x2'-6" (ht.) and 10mm beveled glass with etching          of approved make to be fitted on top obtain the total          height of 2'-6" as per detailed drawing . made up of          18 mm thick HDMR one side laminated board outer          finish 1.00 mm thick high glossy Mica of approved          make and shad as approved as par detailed drawing.          Table shall be provided with 3 drawers sliding on          telescopic channels with proper locking arrangements          and keyboard with telescope channels tabletop shall          be finished with 1.0 mm thick laminate of approved          shade &amp; quality . The work includes provided and          fixing locks , wire manager, spirit polishing of steam          beach bending etc. complete in all respects to the          entire satisfaction of the architect.</p>	Pcs	1.00		
17	<p>WOODEN SIDE UNIT:-          Wooden side unit with 2 drawer, one shelve with          front door fully complete.          2'-6"x1'-6"x2'-6" height:- 18 mm thick HDMR one          side laminated board outer finish 1.00 mm thick high          glossy Mica on all exposed surfaces. Cedar and          skirting out of burgundy laminate SS hardware, with          wire manger, key board tray with telescopic slides. All          edgings Margin etc. out of polished steamed beech /          white cedar /rubber Wood including under the each          Counter on right side a storage unit with 2/3 drawers          and under Almirah with door along with Lock and          key.</p>	Pcs	6.00		
18	<p>3'-0"x1'-6"x2'-6" height          specificatiojnh sam as iem no 17</p>	Pcs	1.00		
19	<p>8'-0"x1'-6"x2'-6" height          specificatiojnh sam as iem no 17</p>	Pcs	2.00		





20	8'-6"x1'-6"x2'-6" height specification same as item no 17	Pcs	1.00		
21	NOTICE BOARD TAG BOARD TYPE SIZE (4 X 3') Providing & fixing Notice Board the tag board of approved make & design, of size 3' X 4', with anodized aluminum boarder/frame type. The board should be 3/4" th. Straw board with velvet type fabric lining of approved color.	Pcs	2.00		
22	PIN-UP BOARD:- size 3'x2'	Pcs	2.00		
23	SUGGESTION & CHEQUE DEPOSIT BOX: P/F a suggestion box of size up to 1'-3"x1'-6"x7" made out of 3/4" commercial board with 1.0mm laminate on top as per design.	Pcs	2.00		
24	Vertical Blinds:-	Sqfts	150.00		
25	FULL HEIGHT STORAGE:- 7'-0' height 18 mm thick HDMR one side laminated board outer finish 1.00 mm thick high glossy Mica on all exposed surfaces. Cedar and skirting out of burgundy laminate SS hardware, with wire manger, key board tray with telescopic slides. All edgings Margin etc. out of polished steamed beech / white cedar /rubber Wood including under the each Counter on right side a storage unit with 2/3 drawers and under Almirah with door along with Lock and key.	nos	200.00		



26	BANKING HALL UPTO 9'-0' HEIGHT:- Providing and fixing paneling on wall. Framing shall consist of Aluminum Section 1" x 1.5" finished frame work @ 2'0" C/C. Both ways horizontally and vertically on the wall. This framing would be covered with 10 mm. MDF Board confirming to IS 303 and 1 mm thick high glossy mica as per brand manual. as per design with adhesive. 3" high laminated skirting to be fixed bottom side of the Paneling.	Sqfts	900.00		
<b>Total</b>					
GST			18.00 %		
<b>Grand Total</b>					

#### Electrical Work Detail

Items Name	Unit	Qty	Rate	Amount
1 Supply & fitting of all electrical point omplete with testing, commissioning ,handling , storing , all material for wiring of light point, fan, exhaust fan, socket,& bell point 5 amp with 1.0 , 1.5 sq mm cu wire in PVC pipe with accessories i.e. bend JB , tee etc concealed/ surface on wall with saddle screw etc. controlled by 5 amp switch on plate with box in wall	Pcs	70.00		
2 same as above but for 15 amp switch/socket with 2 x 2.5 + 1 x 1.0 sq mm cu wire in PVC pipe	Pcs	15.00		
3 Supply & Fixing of electronic regulator including the Wiring for it as per above item, compete in al respect.	Pcs	2.00		
4 CIRCUIT WIRING: (a) Supply, wiring, testing & commissioning of Circuit wiring for light, Fan, Exhaust fan, Socket board to main MCBDB with 2 x 1.5mm & 1 x 1.0 sq mm earth wire in PVC Conduit pipe including cutting, repairing and painting etc.	Rmt	350.00		



5	Wiring for power point with 2 x 2.5 cu wire + 1 for earth in PVC pipe fitted on wall with Saddle & screw etc including cutting, repairing and painting etc.	Rmt	280.00		
6	Wiring for A.C. point with 4 core x 10 sq.mm cable.	Rmt	180.00		
7	TELEPHONE POINT & WIRING Supply & fixing of GI / PVC box suitable for fixing of Telephone jack or 2 pin telephone socket as required with 2 pair of 0.63 mm Die annealed tinned copper conductor in PVC pipe for each telephone complete in all respect As per drawing and specification give by architect	Pcs	8.00		
8	supply & fixing of 4.0 sq mm copper wire on Main Board	Rmt	50.00		
9	supplying and fixing of LED down light fittings Havel's /Crompton /Philips / Wipro make	Pcs	18.00		



10	<p>Main LT Panel/DB</p> <p>Supply and installation of main LT Panel, wall mounted front Operated totally enclosed vermin proof, Indoor non-draw out- Cubicle type power panel fabricated out of 2 mm thick CRCA</p> <p>Sheet having gasketed hinged cover on each cubicle fully Powder coated/enamel.</p> <p>a. 1 no., 160 A, FP, Changeover Switch 2 No., 160 ATP, MCCB</p> <p>With ELR (0-3A) and CBCT as Incomer.</p> <p>b. 10 nos. 40 A &amp; 2 nos. 63 A, TPN, MCB Outgoing</p> <p>c. 9 nos. 25 A, SPMCB outgoing.</p> <p>d. 9 nos. 20 A, SP&lt; MCB outgoing</p> <p>e. 3 No. 0-150 A, Ammeter with CT and selector switch</p> <p>f. 3 no. 0.500 V, Voltmeter with selector switch and fuse</p> <p>g. 1 Set, TPN, Copper bus bars of size 25mmx5 mm thick PVC</p> <p>Insulated suitable for 160 amp load</p> <p>h. 1 Set RYB indicating lamps with resistors and fuses</p> <p>Full set as above</p> <p>Note : Panel of Minimum 160 Amp load having 2 changeover to support extra load of minimum 5 A.C.'s of 1.5 Ton each along with regular load of Branch as mentioned in tender</p>	set	1.00		
11	4Way SPN DP with 2 nos. DP MCB For UPS incoming	Pcs	1.00	8500.00	8500.00
12	4 way TPN DB with 1 TPN MCB + 10 MCB	Pcs	1.00	6000.00	6000.00
13	8 way SPN DB with 1 No. DPMCB + 6 MCB for UPS Circuit	Pcs	1.00		
14	63Amp DB 2 pole	Pcs	6.00		
15	Ear thing with 50x3 M. ear thing electrode With chemical as specified items instructed by the Architect for L.T. Panel.	Pcs	2.00		



A.C. Points i/c Box, MCB, Socket, Switch i/c 32 (C)				
16	MCB complete	Pcs	5.00	
17	Supply & fixing of ceiling fans 1200 mm	Pcs	2.00	
18	Supply & fixing of light fixture 4' Led	Pcs	16.00	
19	Supply & fixing of Exhaust fan with lovers 18" Of commercial/Industrial quality	Pcs	2.00	
20	Supply & fixing of Exhaust fan with lovers 12" Of commercial/Industrial quality	Pcs	1.00	
21	Supply & fixing of fully metal body wall fans	Pcs	16.00	
22	Supply & fixing of LED (2'x2') fittings Havel's /Crompton /Philips / Wipro make).	Pcs	20.00	
<b>Total</b>				
GST			18.00 %	
<b>Grand Total</b>				

#### UPS Wiring Work Detail

	Items Name	Unit	Qty	Rate	Amount
1	One switch board 5 Amp switch 08 no comprising 4 Switch + 4 socket Modular	Pcs	9.00		
2	Supply & fixing of 4 way MCB 5 Amp 08 & 2 no of 32 Amp DP MCB for UPS input/output supply	Pcs	2.00		
3	Supply & fixing of 6 way SPNBS with 0 no. of 10 Amp & 20 Amp SPMCB complete in all respects	Pcs	2.00		
4	UPS Board 2x2	Pcs	1.00		
5	Supply & fixing of 4.0 mm copper wire	Rmt	80.00		
6	Supply & fixing of 6.0 mm copper wire	Rmt	70.00		
7	Supply & fixing of porcelain fuse 05 Amp with neutral Link	Pcs	4.00		
8	Cut out 100 AMP	Pcs	4.00		
9	Extra Earthing wire	Rmt	60.00		



10	UPS wiring for UPS	Rmt	80.00	
<b>Total</b>				
GST			18.00 %	
<b>Grand Total</b>				

**Data Cabaling Work Detail**

Items Name	Unit	Qty	Rate	Amount
1 Supply/Laying of Cat 6 Cable	Rmt	280.00		
2 Patch Cord 2 Meter	Pcs	9.00		
3 Patch Cord 1 Meter	Pcs	9.00		
4 I/O Box	Pcs	9.00		
5 RJ 45 Connector	Pcs	28.00		
6 Data Hub Tray	Pcs	1.00		
7 Cable Manager	Pcs	1.00		
8 S/F 9U rack with fan and others items complete	Pcs	1.00		
9 24 Port patch panel & 2 Port Switch complete	Pcs	1.00		
<b>Total</b>				
GST			18.00 %	
<b>Grand Total</b>				

**DETAIL OF AIR CONDITIONER WORK INDIAN OVERSEAS BANK BRANCH. CIVIL LINE, MATHURA**

SR	ITEMS NAME	UNIT	QTY	RATE	AMOUNT
1	Supply & Fixing with installation of stabilizer (having capability to work from 90 Volts) of copper wiring for 1.5 Split A.C.	Pcs	5.00		
2	Supply/fixing of stand for external unit of Split A.C.	Pcs	5.00		
3	AC Installation Charge of Split A.C.	Job	5.00		



4	Providing and fixing concealed copper pipe with wire proper insulation i/c cutting and repairing etc. Split A.C. 4 nos	Rft	250.00		
5	Providing and Fixing 1" PVC Plumbing Concealed Drain pipe with proper fixing & water proofing i/c cutting and repairing etc. and complete upto drain etc. split A.C. 4 nos	Rft	200.00		
<b>TOTAL</b>					
<b>GST</b>			<b>18.00</b>	<b>%</b>	
<b>GRAND TOTAL</b>					

#### AIR CONDITIONER UNITS

SR	ITEMS NAME	UNIT	QTY	RATE	AMOUNT
1	Split AC 1.50 ton in nabager cabin abd banking Hall copper make Three Star Rated Make Hitachi, Bluestar and Dikins Complete with Outdoor Units, Indoor Units, Mounting Racks, Copper Insulated Tubing, Wiring, which is standard with equipment <b>Note:-</b> Out of three two companies selection of brand will be at sole discretion of bank	Pcs	5.00		
<b>TOTAL</b>					
<b>GST</b>			<b>28.00</b>	<b>%</b>	
<b>GRAND TOTAL</b>					



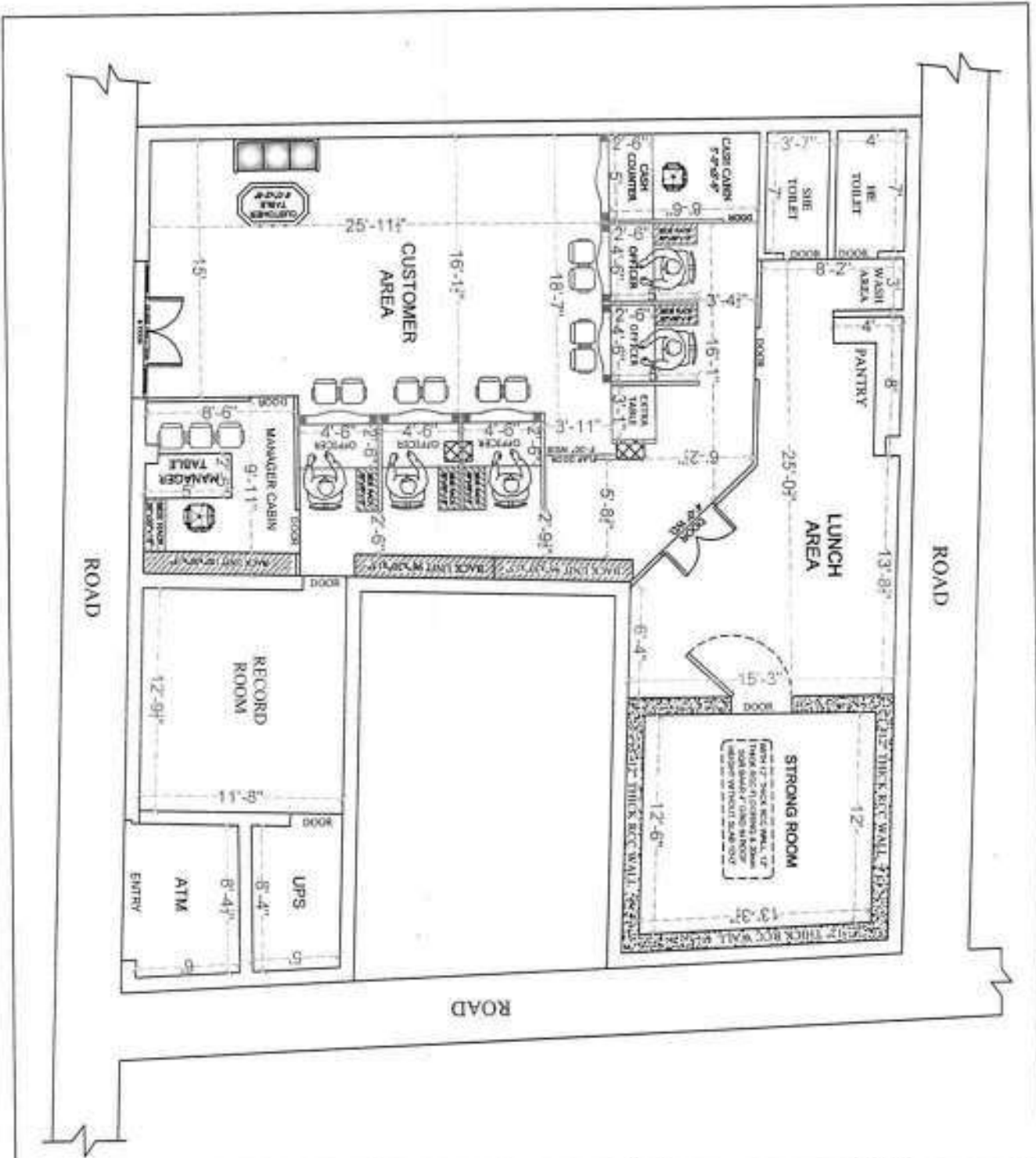
1. All electrical and furnishing materials to be used strictly follow the list of approved materials.
2. Any deviation in the use of materials at site other than approved materials list will not be permitted and the bank may cancel the contract at any time for any such misconduct.
3. The workmanship and quality of work should be good quality and to be satisfactory level of the bank's architect and bank.
4. Air Conditioner and Stabilizers will be billing in the of Work Related bank / Branch / Office and Original Bills have to be Submit to the Bank so that after Contract Warranty period can be contact directly to Related company for Future Guarantee / warranty etc.
5. Colour scheme as per brand manual.
6. Final Amount in words and figures filled in Tender will be considered . No further discount written in numerical or words will be considered. After Tender has been filled. No condition or % of discount etc. will be considered which dictates re-calculation of any kind.
7. GST Extra. (tender not accepted if filling rates with GST).
8. Before filling tender please go through attached drawing for distance & other related quarries. We also advise Vendor to visit site physically if possible to determine actual work environment and difficulties.
9. No extra labour charges will be given for dismantling of old flooring and walls tiles and sanitary fittings etc.

10.

No extra charge will be given for Total Electrical Suply Arrange from Existing LT Panal







FILE NO.- 1521/R-1511/H-151/1524-2023

**PROJECT**  
 MOOFEED BANK BUILDING  
 & INTERIOR LAYOUT  
 PLAN OF THE  
 TRIVANI OVERSEAS BANK  
 BRANCH - NEWARAR  
 MADHAYA

**OPTION -02**  
 DATE - 13/FEB. 2024 - TUESDAY  
 SPACE FOR OFFICE USE:

DETAIL OF EXISTING AREA CHART	IN SQ.FT.
CARPET AREA FOR BANKING HALL	1571.83
CARPET AREA FOR ATM	0566.93
<b>TOTAL CARPET AREA</b>	<b>1588.96</b>
CARPET AREA FOR TOILET (NOT COVERED BY CARPET AREA)	0555.25



**FLOOR NO.- GROUND FLOOR PLAN**  
**EXISTING HEIGHT WITHOUT SLAB -**  
 UP TO BEAM - 09'-10"  
 FULL HEIGHT - 10'-10"

**FOR ENQUIRY / INFORMATION CONTACT TO:- MR. ABDUL MANNAF**  
 MOB: 9899735996, 9899730338



**M. MANAVIET SANCHI BABU**  
 ARCHITECTS ENGINEERS ETC.  
 10/10, 1ST FLOOR, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000

