

कार्यालय नोट / Office Note

इण्डियन ओवरसीज़ बैंक
Indian Overseas Bank
क्षेत्रीय कम्प्यूटर केन्द्र
Regional Computer Centre
क्षेत्रीय कार्यालय, कोलकाता - I
Regional Office, Kolkata - I



दिनांक / Date: 03.07.2021

66

To,

मुख्य प्रबन्धक / सहायक महाप्रबन्धक / मुख्य क्षेत्रीय प्रबंधक महोदय,
Chief Manager / Asst. General Manager / Chief Regional Manager sir,

शाखा / Branch: लार्ज कॉर्पोरेट शाखा (2987) / Large Corporate Branch (2987)

Subject: Intimation to be sent to customers of Specialized Large Corporate branch (2987) as SMS regarding branch's merger with International Business Branch (0585) and display of notice in IOB Website for the same

We refer to the captioned subject and mention hereby that Planning Dept., CO had approved for merging of Specialized Large Corporate branch, Kolkata (2987) with International Business Branch (0585) vide their letter ref. no. PLG/103/920/2021-22 dated 29.06.2021.

Therefore, we need to intimate the customers of Specialized Large Corporate branch, Kolkata through SMS and display of the message in Bank's website also.

We provide below the content to be sent to the customers of Specialized Large Corporate branch, Kolkata, as SMS:

"IOB LCB, Kolkata (2987) will be merged with IOB IBB (0585) w.e.f. 01/08/2021. Pls refer our Bank's website, www.iob.in, for further information".

We need to display the same in Bank's website also. The message to be displayed in Bank's website, www.iob.in, will be:

"This is to inform you that IOB Specialized Large Corporate branch, Kolkata (2987) is going to be merged with IOB International Business Branch (0585) with effect from 01/08/2021. The address of International Business Branch is:

**Indian Overseas Bank
International Business Branch
6, Royd Street, Kolkata - 700 016".**

We recommend for sanctioning the above mentioned content for sending to the customers of Specialized Large Corporate, Kolkata branch and for displaying in our Bank's website.

(Nandini Samanta)
सहायक प्रबन्धक / Asst. Manager



(Soumyadeep Bhowmik)
प्रबन्धक / Manager

(Dipa Kumari)
मुख्य प्रबन्धक / Chief Manager

(Subhas Kumar Patodia)
सहायक महाप्रबन्धक / Asst. General Manager

(Alagarsamy S)
मुख्य क्षेत्रीय प्रबंधक / Chief Regional Manager