

(Specimen Letter to be submitted by Customer for claiming unclaimed Deposits/activating Inoperative accounts)

To

Date:

The Branch Manager
Indian Overseas Bank

Sub: - My/Our SB/CD/Term Deposit account No:-

My/Our Subject account SB/CD/Term Deposit No: ----- has not been operated since-----/matured on-----.

Now, I/We understand that my/our account has been transferred to Inoperative account/Unclaimed Balance account on-----.

For SB/CD

As I/We am/are relocated/----- (other reason may be furnished) to ----- (Place) and hence please arrange to transfer my/our account to ----- (Branch Name), where I/We am/are presently residing.

(or)

I/We wish to close the account as I/We am/are unable to operate the account further, closure proceeds along with eligible interest may be credited to my/our account no ----- with ----- (Bank) ----- (Branch) IFS Code _____ details, /may be paid by means of Demand Draft.

For Term Deposits

I/We wish to state that the maturity proceeds along with eligible interest may be credited to my/our account no-----with _____ (Bank) ----- (Branch) IFS Code _____, / may be paid by means of Demand Draft.

Further I/We herewith enclose necessary documents relating to my/our identity proof and address proof.

Yours faithfully,

Signature of the customer(s)