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## इण्डियन ओवरसीज़ बैंक

केंद्रीय कार्यालय- पोस्ट बॉक्स सं 3765, 763 अण्णा सालै, चेन्नै 600 002  
निवेशक सम्पर्क कक्ष

### Indian Overseas Bank

Central Office: P.B. No.: 3765, 763 Anna Salai, Chennai 600 002  
Investor Relations Cell

IRC/ / 2022-23

27.10.2022

The Senior General Manager  
Department of Corporate Services  
**BSE Limited**  
Floor 25, P J Towers, Dalal Street  
**Mumbai – 400 001**

The Vice President  
**National Stock Exchange of India Ltd**  
"Exchange Plaza", C-1, Block G  
Bandra-Kurla Complex, Bandra (E)  
**Mumbai – 400 051**

Dear Sir / Madam,

### Information regarding Loss of Share Certificate and Issue of Duplicate Share Certificate under Regulation 39(3) of SEBI (LODR) Regulations, 2015

Pursuant to Regulation 39 (3) of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, we hereby inform that we are in receipt of requests from shareholders with below mentioned information to issue duplicate share certificates on ground of loss / non receipt of share certificates:

S. No.	Name of Shareholder	Folio no.	Certificate No.	Distinctive No (From)	Distinctive No. (To)	No. of Shares	Letter received on
1	<b>JOY MANMOHANLAL L HOOJA JT. HLDR. - ARCHANA JOY HOOJA</b>	<b>00242746</b>	<b>937649</b>	<b>466773901</b>	<b>466774300</b>	<b>400</b>	<b>26/10/22</b>

This information is given in compliance with Regulation 39(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Please take the same on record.

Yours faithfully,

S Nandakumaran  
DGM & Company Secretary



## investor

**From:** MANASA <manasa@cameoindia.com>  
**Sent:** Thursday, October 27, 2022 11:14  
**To:** investor  
**Cc:** komalar@cameoindia.com; priya@cameoindia.com  
**Subject:** REGULATION 39(3) - ISSUE OF DUPLICATE SHARE CERTIFICATE - INTIMATION TO STOCK EXCHANGE  
**Attachments:** IOB-29118\_20221026201116.pdf; OTHREP5752\_98.pdf

**This message originates from outside our Bank. Please be Extra Vigilant before you click on a link, open attachments or reply.**

Dear Sir,

Please find below the details of request received from your shareholder, regarding loss/non receipt of share certificate and requesting for issue of duplicate share certificates.

S.no.	Name of shareholder	Folio no.	Certificate no.	Distinctive no. (From)	Distinctive no. (To)	No. of shares	Letter received on
1	JOY MANMOHANLALL HOOJA JT. HLD. - ARCHANA JOY HOOJA	00242746	937649	466773901	466774300	400	26/10/2022

The scanned copy of the above said letter is attached herewith towards proof of receipt of intimation.

You may kindly file the said information to stock exchange as per Regulation 39(3) via BSE Listing Centre/Neaps, as the case may be, which is to be filed within 2 days of receipt of information.

Please note that duplicate share certificate (s) shall be issued only on receipt of complete documents including Form ISR-4 from the shareholder (s) including completion of procedural requirements in this regard to the satisfaction of the RTA and the Company. Duplicate share certificate (s) would be retained at our end and a "Letter of Confirmation" in lieu of physical share certificate (s) will be issued to shareholder

Regards

Manasa  
Asst. Manager (Shares)  
Cameo Corporate Services Limited  
#1 Club House Road, Chennai 600 002  
E – mail: [manasa@cameoindia.com](mailto:manasa@cameoindia.com)  
Ph: 044-40020735



05 Sept 2022

Cameo Corporate Services Ltd. "Subramanian Building, No. 4, Vth Floor, Club House  
Chennai (Madras) - 600002

Tamil Nadu

Units: Indian overseas bank Ltd.

Ref: Folio No. 242746.

L-29118

Dear Sir,

I, the undersigned, am a bona fide shareholders of M/s Indian overseas bank Ltd., jointly with my wife Mrs. Archana Hooja under the above folio number. We are regularly in receipt of dividend warrants as and when the company declared the dividends. (Photocopy attached).

However, unfortunately, we find the original share certificates under the above folio missing / misplaced / lost. We request you to guide us through the entire procedure to avail the duplicate share certificates. We also request you kindly inform us about our exact holding in terms of number of shares as we are unaware of any corporate action that Company may have announced viz. Bonus / Stock split etc. prior to this date.

We are enclosing herewith a self-attested copy of our PAN card & Address proof for your record.

Kindly do the needful at the earliest and oblige.

Thanking you,

Yours truly,

JOY HOOJA

Diamonds Apartments,  
2<sup>nd</sup> Floor, Flat No. 5,  
24, Mount Mary Road,  
Bandra (W),  
Mumbai - 400 050  
Email : [ravihooja14@gmail.com](mailto:ravihooja14@gmail.com)

Encl : As above

ARCHANA HOOJA

I certify my Pan card is

I certify my Pan card is

ABWH 6968F