

**APPLICATION FOR THE POST OF FACULTY / OFFICE ASSISTANT/ATTENDER
AT RURAL SELF EMPLOYMENT TRAINING INSTITUTE (RSETI)**

(Separate application has to be submitted for each post along with applicable fee)

1 **Name of the Applicant** : **Mr./Mrs.**

2 **Name of the post applied for** :

Faculty	Office Assistant	Attender
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(Please tick appropriate column)

3 **Name of the Father/Guardian** :

4. Contact Details

Particulars	Permanent Address	Postal Address/Present Residential Address
(i) Door No.		
(ii) Street		
(iii) Village/Locality/Flat		
(iv) Post office		
(v) Taluk		
(vi) District with Pincode		
(vii) Contact Mobile Number and land line		

5 **Date of Birth (DD/MM/YYYY)** : **Age :**

6 **Sex** : **Male / Female**
(Please tick appropriate column)

7 **Community ((Please tick appropriate column))** : **SC /ST /OBC /GENERAL**

8 **Nationality** :

9 **Educational Qualification :**

Qualification	Year of passing	Institution	Percentage of marks

10 **Computer proficiency**

Qualification	Institution	From	To
MS Office			
Tally			
Internet			
Other			

11 **Typing skills :**

Typing	Tamil	Malayalam	English	Hindi
Lower Grade				
Upper Grade				

12 **Languages known :**

Language	Read	Write		Speak
Tamil				
Malayalam				
English				
Hindi				

(Please tick appropriate column)

13 Previous experience :

Designation	Institution		From	To

14 Payment details :

UTR No./Transaction No.*	Date of Transaction		Fee.
			Rs.200/-

* Xerox copy of receipt / counterfoil to be sent along with application form.

15 Any other relevant information :

16 **Pending of any other criminal cases/proceedings** : YES / NO
(Please tick appropriate column)

If yes, provide details. :

17 The attested copies of following certificates to be attached (Tick appropriate option as per the qualification requirement for the respective post.)

Particulars	Faculty	Office assistant	Attender
SSLC			
HSC			
UG- Degree			
PG - Degree			
Computer proficiency			
Typing skills			
Experience certificate			
Community Certificate			

Declaration

I hereby declare that the above information furnished by me is true to the best of my knowledge and belief. If you found the above information as incorrect in future, my candidature/contract may be terminated with immediate effect and the losses occurred can be accounted on me.

Place :

Date:

Signature of The applicant.