

REQUEST FOR ISSUING LG/DPG/CO-ACCEPTANCE OF BILLS/ SHIPPING GUARANTEE

Place:

Date:

To
Indian Overseas Bank
..... Branch

Request for issuing and/ or undertaking /Confirmation of request for having issued/undertaken letter of Guarantee DPG /guarantee liability Co-acceptance liability /Shipping guarantee etc.

Request for issuing/extending/undertaking Confirm the request for issuing/extending/undertaking the following guarantee liability on my/our behalf.

Beneficiary's Name

LG/BG amount Rs.....in case of LG/DPG

Amount of Bills in case ofCo-acceptance.....

Description of goods, value andname of the vessel in case of' shipping guarantee

Issued through (in case of foreign LG) or as required by beneficiary.

Yours.....Branch

Your correspondent.....

OR.....

In case of Shipping Guarantee.....

I/We confirm that the above mentioned goods are covered under my/our under-noted import license(s) / Open General License/Appendix No.....Item No.....of Policy

Thanking you,

Yours faithfully

Authorized Signatory.

Encl: Format of LG/DPG/Shipping guarantee/Bid Bond Tender/ Co-accepted Bills (Photostat copies) Duly authenticated by the Authorised Signatory

Import licence for perusal and return after making provisional endorsements.

Office use

LG No:

Extended till:

Validity Period:

Extended on:

Claim Period:

Invocation received on:

Details of Margin Security:

Disposal of Invocation

Commission Rate:

(By payment /by rejection)

Commission Collected